



Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/12/2019 • Last updated: 07/15/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME HELLENIC CLASSICAL CHARTER SCHOOL

(Select name from the drop down menu)

a1. Popular School Name (No response)
(Optional)

b. CHARTER AUTHORIZER (As of June 30th, 2019) NYCDOE-Authorized Charter School

Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.

c. DISTRICT / CSD OF LOCATION NYC CSD 15

d. DATE OF INITIAL CHARTER 02/2005

e. DATE FIRST OPENED FOR INSTRUCTION 09/2005

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Hellenic Classical Charter School will provide a diverse student body with a rigorous education in a dynamic environment. Using a standards-based curriculum, enriched with the Greek and Latin languages, and the classics woven throughout, students will engage in dialogue using the Socratic method to become critical thinkers. Students will become college and career ready and well-prepared to succeed and contribute to the global community as responsible citizens.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	1. A rigorous classical education that is rich in challenging content - HCCS provides rigorous instruction in a classical education model that uses standards-based curriculum, didactic instruction, coaching, and intensive academic support. HCCS blends the Paideia Model for instruction that mixes the rigors of a classical education with inclusive teaching and learning with the workshop model, which is based on Howard Gardner’s theory of multiple intelligences and Benjamin Bloom’s work regarding strategies to help students engage in the highest levels of thinking—i.e. analysis, synthesis and evaluation.
Variable 2	2. Supplementing instruction with classical study of the Greek and Latin languages, as well as history, art and other cultural and classical studies - The Greek instruction program, which includes acquisition of the Greek language and the study of Greek history and culture within a rigorous academic model that includes the standards-based curriculum, provides students with unique and outstanding educational experiences that support their growth and improve their competitiveness in the global economy. The alignment of the Greek program curriculum with the ELA curriculum ensures that the reading, writing and language arts instruction in English and in Greek are complimentary.
Variable 3	3. Preparing students for long-term academic success - HCCS focuses on the mission of college and career readiness for our students by helping them build habits of mind necessary for long-term academic success. We help our students and

	families understand the high school admissions process, as well as college preparation, and other practices that support them in preparing for, selecting and applying for entrance into high quality high schools. Following is a summary of progress in each of the three essential questions that comprise the framework.
Variable 4	(No response)
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

Need additional space for variables No

h. SCHOOL WEB ADDRESS (URL) www.hccs-nys.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment) 480

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment) 480

k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

FACILITIES INFORMATION

m. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide the following information for site 1.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	646 5TH AVE, Brooklyn, NY 11215	718-499-0957	NYC CSD 15	K-8	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Christina Tettonis	718-499-0957	718-499-0958	CTettonis@hccs-nys.org
Operational Leader	Joy Petrakos	718-499-0957	718-499-0958	Joy.Petrakos@hccs-nys.org
Compliance Contact	Natasha Caban-Vargas	718-499-0957	718-499-0958	NCaban@hccs-nys.org
Complaint Contact	Joy Petrakos	718-499-0957	718-499-0958	Joy.Petrakos@hccs-nys.org
DASA Coordinator	Joy Petrakos	718-499-0957	718-499-0958	Joy.Petrakos@hccs-nys.org
Phone Contact for After Hours Emergencies	Christina Tettonis	646-552-0848	917-561-2622	CTettonis@hccs-nys.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/109351647/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/109351647/nBJtmqxAKU/>

School Site 2

m2. SCHOOL SITES

Please provide the following information for site 2.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1641 Richmond Avenue	718-499-0957	NYC CSD 31	K-1	K-1

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Cathy Kakleas	718-499-0957	718-499-0958	CKakleas@hccs-nys.org
Operational Leader	Joy Petrakos	718-499-0957	718-499-0958	Joy.Petrakos@hccs-nys.org
Compliance Contact	Joy Petrakos	718-499-0957	718-499-0958	Joy.Petrakos@hccs-nys.org
Complaint Contact	Joy Petrakos	718-499-0957	718-499-0958	Joy.Petrakos@hccs-nys.org
DASA Coordinator	Joy Petrakos	718-499-0957	718-499-0958	Joy.Petrakos@hccs-nys.org
Phone Contact for After Hours Emergencies	Christina Tettonis	646-552-0848	917-561-2622	CTettonis@hccs-nys.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Site 2 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/109351647/s65leHxILr/>

Site 2 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/109351647/bZoeZBX06f/>

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	The school will serve 498 students in each year, with approximately 2 sections of 28 students in each classroom in each grade. We are proposing this plan to offer more opportunities for potential students to enroll at HCCS, including increasing the number of seats we have available for ELL students.	October 1, 2018	May 6, 2019
		The Hellenic Classical		

2	Change in mission, vision or philosophy	Charter School will provide a diverse student body with a rigorous education in a dynamic environment. Using a standards-based curriculum, enriched with the Greek and Latin languages, and the classics woven throughout, students will engage in dialogue using the Socratic method to become critical thinkers. Students will become college and career ready and well-prepared to succeed and contribute to the global community as responsible citizens.	October 1, 2018	May 6, 2019
3	Change in organizational structure	The two schools will share one Board of Trustees. Christina Tettonis, current Principal of HCCS-PS, will transition to the role of Superintendent for both HCCS-PS and HCCS-SI. Mrs. Tettonis will split her time between the two schools over the five-year charter period.	October 1, 2018	May 6, 2019
4	Change in admissions/enrollment policy	Added ELL Set aside and Special Education preferences.	May 1, 2018	May 6, 2018
5				

More revisions to add?

No

ATTESTATION

o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Joy Petrakos
Position	Chief of Operations
Phone/Extension	718-499-0957
Email	Joy.Petrakos@hccs-nys.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date 2019/07/12

Thank you.

**Service Invoice**

Invoice Number: 3287354

Page 1 of 1

Red Hawk Fire & Security - (NY)
Boston, MA 02297-0071

Bill To: HELLE-01-023
Hellenic Charter School
646 5th Avenue
Brooklyn, NY. 11215

Ship To: 11653
Hellenic Charter School
646 5th Avenue
Brooklyn, NY. 11215

Invoice Date	Customer PO	Payment Terms	Reference #	Workorder #
03/05/2019		Due Upon Receipt	12638	3426471

Item ID	Description	Service Date	Hrs/Qty	Unit Price	Ext. Price
	SEMI ANNUAL INSP	03/04/2019	1.00	3,520.05	3,520.05

Summary of Work Performed	
Job Scope	SEMI ANNUAL INSPECTION ON THE EST-3 FIRE ALARM SYSTEM PER NFPA DURING NORMAL WORKING HOURS CONTROL DEVICES TESTED FOR ELECTRICAL INTEGRITY & PROGRAMMING. CONTROL DEVICES TESTED FOR ELECTRICAL OPERATION & SOFTWARE PROGRAMMING CONTRACT # 7985 EQUIP: 1-LARGE ADDRESSABLE PANEL 4- BPS
Work Summary	On arrival FACP Normal. system on test with central station. Announcement made tested bells and strobes. Placed FACP in test mode tested all initiating devices All in good working order call central station play system back online file alarm panel normal on departure

Sales Total	\$3,520.05
Tax Total	\$0.00
Net Amount	\$3,520.05

A FINANCE CHARGE WILL BE ADDED TO PAST DUE ACCOUNTS AT THE RATE OF ONE AND ONE-HALF PERCENT (1.5%) PER MONTH, OR AT THE HIGHEST LEGAL RATE, WHICHEVER IS LESS.

Remit To: PO Box 970071, Boston, MA 02297-0071
Phone: 877-387-0180 Fax: 713-353-3311



Work Order Ticket

Work Order #3426471

6 Skyline Drive
Hawthorne, NY 10532
USA

Phone: 914-769-8900

Fax: 914-769-1652

Property	Customer Billing
Hellenic Charter School 646 5th Avenue Brooklyn, NY 11215 USA Suite/Tenant: Site Contact: Joy Petrakos Contact Phone: (718) 499-0957 ext:2	Hellenic Charter School 646 5th Avenue Brooklyn, NY 11215 USA Purchase Order#:

Summary of Work Performed

Job Scope:	Semi Annual Inspection SEMI ANNUAL INSPECTION ON THE EST-3 FIRE ALARM SYSTEM PER NFPA DURING NORMAL WORKING HOURS CONTROL DEVICES TESTED FOR ELECTRICAL INTEGRITY & PROGRAMMING. CONTROL DEVICES TESTED FOR ELECTRICAL OPERATION & SOFTWARE PROGRAMMING CONTRACT # 7985 EQUIP: 1-LARGE ADDRESSABLE PANEL 4- BPS 21-SMOKES 6 DUCT DETECTOR 7 HEAT DETECTOR 1 CO 19-MANUAL PULL STATION 10-TAMPER SWITCH 8-FLOW SWITCH 4-SUB-PANEL NETWORK 10-BATTERIES
Work Summary:	On arrival FACP Normal. system on test with central station. Announcement made tested bells and strobes. Placed FACP in test mode tested all initiating devices All in good working order call central station play system back online file alarm panel normal on departure

Work Order Details

Caller:	Joy Petrakos	Dispatcher:	Cynthia Nickerson
Date Created:	6/29/2018	Lead Technician:	Sean Mapp
Job Status:	Closed	Job Type:	ISP - Inspection
Date Completed:	3/4/2019	Business Unit:	RH NY MET - RedHawk New York Metro
Cross Reference #		Contract #:	7985
		Job #:	

Labor Details

Date	Technician	Labor Type	Time Worked
3/4/2019	Calvin Powe	Regular Time	8.50
3/4/2019	Sean Mapp	Regular Time	8.50
Grand Total:			17.00



Work Order Ticket

Work Order #3426471

6 Skyline Drive
Hawthorne, NY 10532
USA

Phone: 914-769-8900

Fax: 914-769-1652

Materials Used

Date	Material Number	Description	Source/PO #	Quantity	Unit

RMA Equipment Information

Date	Make	Type	RMA #	Quantity	Unit

RMA Material Information

Date	Material Number	Description	RMA #	Quantity	Unit

Additional Charges

Date	Description	Code	Quantity	Unit

Recommended Repairs

Date	Description	Discussed?	Estimated Time	Unit

Customer Signature



Thank you for your business! Satisfied customers are our highest priority. If you have any questions or comments please call us.

Customer Representative: Christina Tettonis

Date/Time: 3/4/2019 3:55:28PM

Work Order: 3426471

Customer Signature

BY SIGNING ABOVE YOU INDICATE THAT YOU HAVE READ, UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS LOCATED AT [HTTP://WWW.REDHAWKUS.COM/TERM-AND-CONDITIONS/](http://www.redhawkus.com/term-and-conditions/), WHICH SHALL GOVERN THIS TRANSACTION.

Fire Alarm and Life Safety System Inspection Certificate

For

Hellenic Charter School
646 5th Ave
Brooklyn, NY 11215

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Inspection Date
Mar 4, 2019

Building: Hellenic Charter School
Contact: Joy Petrakos
Title: Manager

Company: Red Hawk Fire & Security
Contact: Sean Mapp
Title: Inspector

Executive Summary

Generated by: BuildingReports.com

Building Information

Building: Hellenic Charter School
Address: 646 5th Ave
Address:
City/State/Zip: Brooklyn, NY 11215
Country: United States of America

Contact: Joy Petrakos
Phone: 718-499-0957
Fax:
Mobile:
Email:

Inspection Performed By

Company: Red Hawk Fire & Security
Address: 6 Skyline Drive
Address:
City/State/Zip: Hawthorne, NY 10532
Country: United States of America

Inspector: Sean Mapp
Phone: 914-491-8260
Fax:
Mobile:
Email: sean.mapp@redhawkus.com

System Control Unit

Manufacturer: Edwards
Model Number: EST-3
Software Version: 4.0
Location: 1st Main Office

Inspection Date: 03/04/2019
Install Date: 01/06/2014
Version Date: 08/19/2015
Current Protection: Breaker
IDC Style: B
SLC Style: 6
NAC Style: Y

Monitoring

Company: **Phone:** **Account #:**





Central Station Signal Verification

Type: **Mfg:** **Model #:**
Test Time/Date: **Restore Time**

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Sound Test	1	1.04%	1	100.00%	1	100.00%	0	0%
Control	19	19.79%	17	89.47%	13	76.47%	4	23.53%
Initiating	63	65.62%	62	98.41%	62	100.00%	0	0%
Supervisory	10	10.42%	10	100.00%	10	100.00%	0	0%
Indicating	3	3.12%	3	100.00%	3	100.00%	0	0%
Totals	96	100%	93	96.88%	89	95.70%	4	4.30%
Certification								
Company: Red Hawk Fire & Security				Building: Hellenic Charter School				
Inspector: Sean Mapp				Contact: Joy Petrakos				
Signed:				Signed:				

Discrepancy Report

Generated by: BuildingReports.com

Building: Hellenic Charter School		Control Panel: 1 - Edwards EST-3		
<i>The Discrepancy Report consolidates each discrepancy listed within the various Testing sections of your Inspection. Discrepancies are listed by Category, and grouped by device type. The description of the problem is provided and where appropriate, code references are listed for your convenience. Any item that was inspected that is listed on the Consumer Product Safety Commission's website and is subject to a recall by the manufacturer is included.</i>				
Device Type	Manufacturer	ModelNumber	Date	Qty
<i>Items listed for Recall by Manufacturer</i>				
No recalled items found during this inspection.				
 ScanID	 Location	 Problem	Address	 Reference
<i>Control</i>				
Battery				
32786646	1st Booster Panel			1
32786647	1st Booster Panel			1
32786643	1st Booster Panel			1
32786644	1st Booster Panel			1

Proposed Solutions Report

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

The Proposed Solution Report provides a solution for each discrepancy listed on the Discrepancy Report. Provide a check mark where indicated to approve repairs listed within the report. Items listed as T/M are available for repair on a Time and Materials basis.

ScanID	Location	Solution	Model #	Cost	Fix
Control					
Battery					
32786646	1st Booster Panel		ISO9001	T/M	<input type="checkbox"/>
32786647	1st Booster Panel		ISO9001	T/M	<input type="checkbox"/>
32786643	1st Booster Panel		DJW12-7	T/M	<input type="checkbox"/>
32786644	1st Booster Panel		BPS-10A	T/M	<input type="checkbox"/>
PO #: (none)				T/M	

Notes & Recommendations

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by Category.

ScanID	Note	Device Type	Location	Comment
Initiating				
33741090	1	Smoke Detector	1st Special Events Office	
	No access			
33741125	2	Duct Detector	4th RTU- 1 Return Roof	Passed
	very high not accessible			
33741126	3	Duct Detector	4th RTU- 1 Supply Roof	Passed
	very high not accessible			
33741128	4	Duct Detector	4th RTU- 2 Return Roof	Passed
	very high not accessible			
33741129	5	Duct Detector	4th RTU- 2 Supply Roof	Passed
	very high not accessible			

Inspection & Testing

Generated by: BuildingReports.com

Building: Hellenic Charter School		Control Panel: 1 - Edwards EST-3		
<i>The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.</i>				
Device Type	Location	Service	Time	Date
<i>Passed</i>				
Control				
Annunciator	1st Main Entrance	Tested	2:18:10 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:27:54 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:27:57 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:28:01 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:28:07 PM	03/04/2019
Communication Line	1st MFACU 718-499-2437	Tested	2:16:24 PM	03/04/2019
Communication Line	1st MFACU 718-499-2443	Tested	2:15:54 PM	03/04/2019
Control Panel	1st Main Office	Tested	2:15:39 PM	03/04/2019
Power Supply	1st Main Office	Tested	10:45:55 AM	03/04/2019
Power Supply	1st Main Office	Tested	10:46:07 AM	03/04/2019
Power Supply	1st Main Office	Tested	10:46:22 AM	03/04/2019
Power Supply	1st Main Office	Tested	2:15:29 PM	03/04/2019
Special Control	1st MFACU	Tested/Cleaned	3:27:44 PM	03/04/2019
Indicating				
Bell	1st MFACU Alarm Bell	Tested	2:18:40 PM	03/04/2019
Bell	1st MFACU Trouble Bell	Tested	2:18:47 PM	03/04/2019
Bell	1st MFACU Water Bell	Tested	2:18:33 PM	03/04/2019
Initiating				
CO Detector	Ground Above Cubicle Suite 6y	Tested	2:25:49 PM	03/04/2019
Duct Detector	4th RTU- 1 Return Roof	Tested	2:21:26 PM	03/04/2019
Duct Detector	4th RTU- 1 Supply Roof	Tested	2:28:06 PM	03/04/2019
Duct Detector	4th RTU- 2 Return Roof	Tested	2:22:39 PM	03/04/2019
Duct Detector	4th RTU- 2 Supply Roof	Tested	2:23:23 PM	03/04/2019
Duct Detector	4th RTU- 3 Return	Tested	3:11:27 PM	03/04/2019
Duct Detector	4th RTU- 3 Supply	Tested	3:07:41 PM	03/04/2019
Heat Detector	Basement Inside Boiler Room	Tested	2:48:29 PM	03/04/2019
Heat Detector	Basement Inside Boiler Room	Tested	2:48:42 PM	03/04/2019
Heat Detector	Basement Inside Fine Pump Room	Tested	2:52:45 PM	03/04/2019
Heat Detector	Basement Inside Kitchen	Tested	2:34:54 PM	03/04/2019
Heat Detector	Basement Inside Kitchen	Tested	2:35:08 PM	03/04/2019
Heat Detector	1st Elevator Lobby	Tested	2:17:56 PM	03/04/2019
Heat Detector	4th Break Room By The Gym	Tested	2:20:41 PM	03/04/2019
Pull Station	Basement Boiler Room Rear Exit	Tested	2:48:17 PM	03/04/2019
Pull Station	Basement Stair A	Tested	2:33:48 PM	03/04/2019
Pull Station	Basement Stair B	Tested	2:43:47 PM	03/04/2019
Pull Station	1st main Entrance	Tested	10:48:00 AM	03/04/2019
Pull Station	1st Main Entrance Lobby	Tested	2:09:39 PM	03/04/2019

Device Type	Location	Service	Time	Date
<i>Passed</i>				
Pull Station	1st Stair A	Tested	2:09:09 PM	03/04/2019
Pull Station	1st Stair B	Tested	2:09:24 PM	03/04/2019
Pull Station	2nd Stair A	Tested	12:19:53 PM	03/04/2019
Pull Station	2nd Stair B	Tested	12:20:51 PM	03/04/2019
Pull Station	2nd Stair C	Tested	12:24:40 PM	03/04/2019
Pull Station	2nd Stair D	Tested	12:23:07 PM	03/04/2019
Pull Station	3rd Stair C	Tested	11:07:25 AM	03/04/2019
Pull Station	3rd Stair D	Tested	11:10:51 AM	03/04/2019
Pull Station	3rd Stair A	Tested	11:04:01 AM	03/04/2019
Pull Station	3rd Stair B	Tested	11:08:58 AM	03/04/2019
Pull Station	4th Storage Stair D by Stage	Tested	10:35:13 AM	03/04/2019
Pull Station	4th Stair A	Tested	10:37:36 AM	03/04/2019
Pull Station	4th Stair C Gym	Tested	10:36:39 AM	03/04/2019
Pull Station	4th Stair D	Tested	10:41:21 AM	03/04/2019
Smoke Detector	Basement Electric Room	Tested/Cleaned	2:41:46 PM	03/04/2019
Smoke Detector	Basement Elevator Mechanical Room	Tested/Cleaned	2:42:53 PM	03/04/2019
Smoke Detector	1st Besides Main FACP	Tested/Cleaned	10:47:00 AM	03/04/2019
Smoke Detector	1st Besides Main Corridor By Double Door	Tested/Cleaned	10:48:52 AM	03/04/2019
Smoke Detector	1st Handicapped Lifted	Tested/Cleaned	2:59:01 PM	03/04/2019
Smoke Detector	1st In Center Stair	Tested/Cleaned	2:14:39 PM	03/04/2019
Smoke Detector	1st North Corridor By Center Stair	Tested/Cleaned	2:13:47 PM	03/04/2019
Smoke Detector	1st Room 105 Fire Shutter	Visually Checked	3:26:36 PM	03/04/2019
Smoke Detector	1st Room 105 Fire Shutter	Visually Checked	3:28:36 PM	03/04/2019
Smoke Detector	2nd By Smoke Fire Door	Tested/Cleaned	12:20:34 PM	03/04/2019
Smoke Detector	2nd By Smoke Fire Door	Tested/Cleaned	12:21:11 PM	03/04/2019
Smoke Detector	2nd Elevator Lobby	Tested/Cleaned	12:21:53 PM	03/04/2019
Smoke Detector	3rd Elevator Lobby	Tested/Cleaned	11:08:22 AM	03/04/2019
Smoke Detector	3rd IT Room	Tested/Cleaned	12:16:34 PM	03/04/2019
Smoke Detector	4th Roof Top Of Stair B	Tested/Cleaned	10:59:33 AM	03/04/2019
Smoke Detector	4th Top Of Stair D	Tested/Cleaned	10:54:20 AM	03/04/2019
Smoke Detector	4th Top Of Stair Stair A	Tested/Cleaned	10:50:09 AM	03/04/2019
Smoke Detector	4th Top Of Stair Stair C	Tested/Cleaned	11:02:07 AM	03/04/2019
Smoke Detector	4th Electrical Room	Tested/Cleaned	10:45:19 AM	03/04/2019
Smoke Detector	4th Elevator Lobby	Tested/Cleaned	10:52:57 AM	03/04/2019
Smoke Detector	4th Top Of Stair D	Tested/Cleaned	10:34:37 AM	03/04/2019
Waterflow Switch	Basement Bypass Valve	Tested	2:52:53 PM	03/04/2019
Waterflow Switch	Basement Bypass Valve	Tested	2:52:58 PM	03/04/2019
Waterflow Switch	Basement Jacky Pump	Tested	2:36:44 PM	03/04/2019
Waterflow Switch	Basement Jacky Pump	Tested	2:36:59 PM	03/04/2019
Waterflow Switch	1st North Stair	Tested	2:26:42 PM	03/04/2019
Waterflow Switch	2nd Floor Stair A	Tested	3:01:49 PM	03/04/2019
Waterflow Switch	3rd Floor	Tested	3:03:19 PM	03/04/2019
Waterflow Switch	4th North Stair	Visually Checked	3:04:17 PM	03/04/2019
Supervisory				
Tamper Switch	Basement Fire Pump Room Main Valve	Tested	2:37:25 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room Main Valve	Tested	2:37:47 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room Main Valve	Tested	2:38:03 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room	Tested	2:36:24 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room	Tested	2:38:25 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room	Tested	2:38:45 PM	03/04/2019

Device Type	Location	Service	Time	Date
<i>Passed</i>				
Tamper Switch	2nd Floor	Tested	3:01:56 PM	03/04/2019
Tamper Switch	2nd North Stair	Tested	2:26:32 PM	03/04/2019
Tamper Switch	3rd Floor	Tested	3:02:31 PM	03/04/2019
Tamper Switch	4th North Stair	Visually Checked	3:04:36 PM	03/04/2019
Device Type	Location	Service	Time	Date
<i>Failed/Other</i>				
Control				
Battery	1st Booster Panel	Tested	3:16:59 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:17:12 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:17:35 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:18:05 PM	03/04/2019
Device Type	Location	Service	Time	Date
<i>Untested</i>				
Control				
Battery	1st MFACU			
Battery	1st MFACU			
Initiating				
Smoke Detector	1st Special Events Office			

Service Summary

Generated by: BuildingReports.com



Building: Hellenic Charter School

The Service Summary section provides an overview of the services performed in this report.

Device Type	Service	Quantity
<i>Failed/Other</i>		
Battery	Tested	4
Total		4
<i>Passed</i>		
Annunciator	Tested	1
Battery	Tested	4
Bell	Tested	3
CO Detector	Tested	1
Communication Line	Tested	2
Control Panel	Tested	1
Duct Detector	Tested	6
Heat Detector	Tested	7
Power Supply	Tested	4
Pull Station	Tested	19
Smoke Detector	Tested/Cleaned	19
Smoke Detector	Visually Checked	2
Special Control	Tested/Cleaned	1
Tamper Switch	Tested	9
Tamper Switch	Visually Checked	1
Waterflow Switch	Tested	7
Waterflow Switch	Visually Checked	1
Total		92
<i>Untested</i>		
Battery		2
Smoke Detector		1
Total		95

Sound and Visual Testing

Generated by: BuildingReports.com

Building: Hellenic Charter School						
<i>The Sound and Visual Testing section lists various points throughout your building where audible and visual alarm notification devices were tested. Any bar-coded audible and visual devices will appear in the Inspection and Testing section of this report. Items in this section are grouped by Passed or Failed/Other. Where specific decibel readings were recorded, they will appear under the ambient and alarm columns. The Voice column indicates whether the Sound Test Point passed the Voice Intelligibility requirements. The STI or Sound Transmission Index is shown if recorded.</i>						
 Location	 Comment	Ambient	Alarm	Intelligibility		Sound Test
		◀ dB	◀ dB	Voice	STI	
<i>Passed</i>						
Sound Test Points						
All Floors	Passed			<input type="checkbox"/>		0001

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Item	Category	% of Inventory	Quantity
Smoke Detector	Initiating	22.92%	22
Battery	Control	10.42%	10
Pull Station	Initiating	19.79%	19
Power Supply	Control	4.17%	4
Control Panel	Control	1.04%	1
Communication Line	Control	2.08%	2
Heat Detector	Initiating	7.29%	7
Annunciator	Control	1.04%	1
Bell	Indicating	3.12%	3
Duct Detector	Initiating	6.25%	6
CO Detector	Initiating	1.04%	1
Tamper Switch	Supervisory	10.42%	10
Waterflow Switch	Initiating	8.33%	8
Special Control	Control	1.04%	1

Type	Qty	Model #	Description	Install Date
In Service - 2 Years to 3 Years				
Ultra Tech				
Battery	2	ISO9001	Sealed Lead Acid	09/30/2016
In Service - 3 Years to 5 Years				
Edwards				
Duct Detector	4	Siga-SD	Photoelectric	08/31/2015
EST				
Duct Detector	2	Siga-SD	Photoelectric	08/31/2015
Smoke Detector	2	Siga2-PS		08/31/2015
Edwards				
Annunciator	1	3-RLCM	LED List	11/11/2014
Bell	1	439D-10AW		11/11/2014
Bell	1	439D-6AW		11/11/2014
Bell	1	439D-8AW		11/11/2014
Heat Detector	1	Siga-HRS	Rate-of-Rise	11/11/2014
Power Supply	4	BPS-10A		11/11/2014
Smoke Detector	1	Siga-PS	Photoelectric	11/11/2014
Smoke Detector	1	Siga2-PS	Photoelectric	11/11/2014
EST				
Heat Detector	1	Siga-HRS		11/11/2014
Heat Detector	5	Siga-HRS	Rate-of-Rise	11/11/2014
Pull Station	19	SIGA-270	Single Action	11/11/2014

Smoke Detector	1	SIGA-270		11/11/2014
Smoke Detector	1	Siga-PS		11/11/2014
Smoke Detector	10	Siga-PS	Photoelectric	11/11/2014
Smoke Detector	6	Siga2-PS	Photoelectric	11/11/2014
FSI				
Special Control	1	Diagram	Riser Diagram	11/11/2014
Lansdale internatio				
Tamper Switch	2	GBT4		11/11/2014
Leoch				
Battery	1	BPS-10A	Sealed Lead Acid	11/11/2014
Battery	5	DJW12-7	Sealed Lead Acid	11/11/2014
Macurco				
CO Detector	1	CM-15A		11/11/2014
Potter Electric				
Tamper Switch	1	OSYSU-2		11/11/2014
Power-Sonic				
Battery	2	PS-12260	Sealed Lead Acid	11/11/2014
System Sensor				
Tamper Switch	3	OSY2		11/11/2014
Waterflow Switch	4	WFD25		11/11/2014
Verizon				
Communication Line	2	POTS		11/11/2014
Victaulic				
Tamper Switch	1	704W		11/11/2014
Tamper Switch	3	705W		11/11/2014
Waterflow Switch	1	Series 705		11/11/2014
Waterflow Switch	1	Series 705ttt		11/11/2014
Waterflow Switch	2	Series 728		11/11/2014
<i>In Service - 5 Years to 10 Years</i>				
Edwards				
Control Panel	1	EST-3		01/06/2014

Zone Address Report

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.

Address	Device Type	Location	Type	ScanID
Zone/Circuit: 02				
0001	Smoke Detector	1st Room 105 Fire Shutter		33741267
0002	Smoke Detector	Basement Elevator Mechanical Room	Photoelectric	33741141
0002	Smoke Detector	3rd IT Room	Photoelectric	33742153
0005	Smoke Detector	1st Room 105 Fire Shutter		33741135
0012	Smoke Detector	2nd Elevator Lobby	Photoelectric	32786785
0013	Pull Station	1st Main Entrance Lobby	Single Action	32786774
0016	Smoke Detector	2nd By Smoke Fire Door	Photoelectric	33741130
0017	Smoke Detector	2nd By Smoke Fire Door	Photoelectric	33741131
0020	Smoke Detector	4th Roof Top Of Stair B	Photoelectric	33742146
0024	Smoke Detector	1st Special Events Office	Photoelectric	33741090
0025	Smoke Detector	1st Handicapped Lifted		33741163
0028	Smoke Detector	1st North Corridor By Center Stair	Photoelectric	32786786
0029	Smoke Detector	1st In Center Stair	Photoelectric	33741143
0073	Smoke Detector	Basement Electric Room	Photoelectric	45687801
0132	Tamper Switch	Basement Fire Pump Room		38972940
0133	Tamper Switch	Basement Fire Pump Room Main Valve		38972936
0139	Pull Station	Basement Boiler Room Rear Exit	Single Action	32786778
0141	Tamper Switch	Basement Fire Pump Room Main Valve		38972935
0160	Tamper Switch	Basement Fire Pump Room		38972939
0161	Tamper Switch	Basement Fire Pump Room		38972677
0203	Pull Station	3rd Stair A	Single Action	32786768
0204	Pull Station	3rd Stair B	Single Action	32786767
0205	Pull Station	2nd Stair A	Single Action	32786772
0206	Pull Station	2nd Stair B	Single Action	32786771
0207	Pull Station	1st Stair A	Single Action	32786775
0208	Pull Station	1st Stair B	Single Action	32786779
0209	Pull Station	Basement Stair A	Single Action	32786776
0210	Pull Station	Basement Stair B	Single Action	32786777
0211	Pull Station	3rd Stair C	Single Action	32786766
0212	Pull Station	2nd Stair C	Single Action	32786770
Zone/Circuit: 02-				
0014	Pull Station	1st main Entrance	Single Action	33741151
0023	Smoke Detector	1st Besides Main FACP	Photoelectric	32786789
0027	Smoke Detector	1st Besides Main Corridor By Double Door	Photoelectric	32786788
Zone/Circuit: 03				
	Heat Detector	4th Break Room By The Gym		33742149
0007	Smoke Detector	4th Elevator Lobby	Photoelectric	32786781
0010	Duct Detector	4th RTU- 2 Supply Roof	Photoelectric	33741129

0011	Duct Detector	4th RTU- 1 Return Roof	Photoelectric	33741125
0012	Duct Detector	4th RTU- 2 Return Roof	Photoelectric	33741128
0013	Duct Detector	4th RTU- 1 Supply Roof	Photoelectric	33741126
0014	Duct Detector	4th RTU- 3 Supply	Photoelectric	33742151
0015	Duct Detector	4th RTU- 3 Return	Photoelectric	33742150
0016	Smoke Detector	4th Top Of Stair Stair C	Photoelectric	33742152
0017	Smoke Detector	4th Top Of Stair Stair A	Photoelectric	32786780
0126	Pull Station	2nd Stair D	Single Action	32786773
0127	Pull Station	3rd Stair D	Single Action	32786769
0128	Pull Station	4th Stair C Gym	Single Action	32786764
0131	Tamper Switch	Basement Fire Pump Room Main Valve		38972676
0131	Pull Station	4th Storage Stair D by Stage	Single Action	33742147
Zone/Circuit: 03-				
0005	Smoke Detector	4th Top Of Stair D		33742148
0018	Smoke Detector	4th Electrical Room	Photoelectric	32786782
Zone/Circuit: 2				
0011	Smoke Detector	3rd Elevator Lobby	Photoelectric	32786784
0158	Waterflow Switch	Basement Bypass Valve		38972937
0159	Waterflow Switch	Basement Bypass Valve		38972938
135	Waterflow Switch	2nd Floor Stair A		32786796
136	Tamper Switch	2nd Floor		32786795
137	Waterflow Switch	3rd Floor		32786793
138	Tamper Switch	3rd Floor		32786794
155	Waterflow Switch	1st North Stair		32786797
156	Tamper Switch	2nd North Stair		32786798
162	Waterflow Switch	Basement Jacky Pump		38972934
163	Waterflow Switch	Basement Jacky Pump		38972933
Zone/Circuit: 3				
0005	Smoke Detector	4th Top Of Stair D	Photoelectric	32786783
0129	Pull Station	4th Stair D	Single Action	32786765
0130	Pull Station	4th Stair A	Single Action	32786763
0142	Waterflow Switch	4th North Stair		32786792
0143	Tamper Switch	4th North Stair		32786791

**Service Invoice**

Invoice Number: 3287354

Page 1 of 1

Red Hawk Fire & Security - (NY)
Boston, MA 02297-0071

Bill To: HELLE-01-023
Hellenic Charter School
646 5th Avenue
Brooklyn, NY. 11215

Ship To: 11653
Hellenic Charter School
646 5th Avenue
Brooklyn, NY. 11215

Invoice Date	Customer PO	Payment Terms	Reference #	Workorder #
03/05/2019		Due Upon Receipt	12638	3426471

Item ID	Description	Service Date	Hrs/Qty	Unit Price	Ext. Price
	SEMI ANNUAL INSP	03/04/2019	1.00	3,520.05	3,520.05

Summary of Work Performed	
Job Scope	SEMI ANNUAL INSPECTION ON THE EST-3 FIRE ALARM SYSTEM PER NFPA DURING NORMAL WORKING HOURS CONTROL DEVICES TESTED FOR ELECTRICAL INTEGRITY & PROGRAMMING. CONTROL DEVICES TESTED FOR ELECTRICAL OPERATION & SOFTWARE PROGRAMMING CONTRACT # 7985 EQUIP: 1-LARGE ADDRESSABLE PANEL 4- BPS
Work Summary	On arrival FACP Normal. system on test with central station. Announcement made tested bells and strobes. Placed FACP in test mode tested all initiating devices All in good working order call central station play system back online file alarm panel normal on departure

Sales Total	\$3,520.05
Tax Total	\$0.00
Net Amount	\$3,520.05

A FINANCE CHARGE WILL BE ADDED TO PAST DUE ACCOUNTS AT THE RATE OF ONE AND ONE-HALF PERCENT (1.5%) PER MONTH, OR AT THE HIGHEST LEGAL RATE, WHICHEVER IS LESS.

Remit To: PO Box 970071, Boston, MA 02297-0071
Phone: 877-387-0180 Fax: 713-353-3311



Work Order Ticket

Work Order #3426471

6 Skyline Drive
Hawthorne, NY 10532
USA

Phone: 914-769-8900

Fax: 914-769-1652

Property	Customer Billing
Hellenic Charter School 646 5th Avenue Brooklyn, NY 11215 USA Suite/Tenant: Site Contact: Joy Petrakos Contact Phone: (718) 499-0957 ext:2	Hellenic Charter School 646 5th Avenue Brooklyn, NY 11215 USA Purchase Order#:

Summary of Work Performed

Job Scope:	Semi Annual Inspection SEMI ANNUAL INSPECTION ON THE EST-3 FIRE ALARM SYSTEM PER NFPA DURING NORMAL WORKING HOURS CONTROL DEVICES TESTED FOR ELECTRICAL INTEGRITY & PROGRAMMING. CONTROL DEVICES TESTED FOR ELECTRICAL OPERATION & SOFTWARE PROGRAMMING CONTRACT # 7985 EQUIP: 1-LARGE ADDRESSABLE PANEL 4- BPS 21-SMOKES 6 DUCT DETECTOR 7 HEAT DETECTOR 1 CO 19-MANUAL PULL STATION 10-TAMPER SWITCH 8-FLOW SWITCH 4-SUB-PANEL NETWORK 10-BATTERIES
Work Summary:	On arrival FACP Normal. system on test with central station. Announcement made tested bells and strobes. Placed FACP in test mode tested all initiating devices All in good working order call central station play system back online file alarm panel normal on departure

Work Order Details

Caller:	Joy Petrakos	Dispatcher:	Cynthia Nickerson
Date Created:	6/29/2018	Lead Technician:	Sean Mapp
Job Status:	Closed	Job Type:	ISP - Inspection
Date Completed:	3/4/2019	Business Unit:	RH NY MET - RedHawk New York Metro
Cross Reference #		Contract #:	7985
		Job #:	

Labor Details

Date	Technician	Labor Type	Time Worked
3/4/2019	Calvin Powe	Regular Time	8.50
3/4/2019	Sean Mapp	Regular Time	8.50
Grand Total:			17.00



Work Order Ticket

Work Order #3426471

6 Skyline Drive
Hawthorne, NY 10532
USA

Phone: 914-769-8900

Fax: 914-769-1652

Materials Used

Date	Material Number	Description	Source/PO #	Quantity	Unit

RMA Equipment Information

Date	Make	Type	RMA #	Quantity	Unit

RMA Material Information

Date	Material Number	Description	RMA #	Quantity	Unit

Additional Charges

Date	Description	Code	Quantity	Unit

Recommended Repairs

Date	Description	Discussed?	Estimated Time	Unit

Customer Signature



Thank you for your business! Satisfied customers are our highest priority. If you have any questions or comments please call us.

Customer Representative: Christina Tettonis

Date/Time: 3/4/2019 3:55:28PM

Work Order: 3426471

Customer Signature

BY SIGNING ABOVE YOU INDICATE THAT YOU HAVE READ, UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS LOCATED AT [HTTP://WWW.REDHAWKUS.COM/TERM-AND-CONDITIONS/](http://www.redhawkus.com/term-and-conditions/), WHICH SHALL GOVERN THIS TRANSACTION.

Fire Alarm and Life Safety System Inspection Certificate

For

Hellenic Charter School
646 5th Ave
Brooklyn, NY 11215

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Inspection Date
Mar 4, 2019

Building: Hellenic Charter School
Contact: Joy Petrakos
Title: Manager

Company: Red Hawk Fire & Security
Contact: Sean Mapp
Title: Inspector

Executive Summary

Generated by: BuildingReports.com

Building Information

Building: Hellenic Charter School
Address: 646 5th Ave
Address:
City/State/Zip: Brooklyn, NY 11215
Country: United States of America

Contact: Joy Petrakos
Phone: 718-499-0957
Fax:
Mobile:
Email:

Inspection Performed By

Company: Red Hawk Fire & Security
Address: 6 Skyline Drive
Address:
City/State/Zip: Hawthorne, NY 10532
Country: United States of America

Inspector: Sean Mapp
Phone: 914-491-8260
Fax:
Mobile:
Email: sean.mapp@redhawkus.com

System Control Unit

Manufacturer: Edwards
Model Number: EST-3
Software Version: 4.0
Location: 1st Main Office

Inspection Date: 03/04/2019
Install Date: 01/06/2014
Version Date: 08/19/2015
Current Protection: Breaker
IDC Style: B
SLC Style: 6
NAC Style: Y

Monitoring

Company: **Phone:** **Account #:**





Central Station Signal Verification

Type: **Mfg:** **Model #:**
Test Time/Date: **Restore Time**

Inspection Summary								
Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Sound Test	1	1.04%	1	100.00%	1	100.00%	0	0%
Control	19	19.79%	17	89.47%	13	76.47%	4	23.53%
Initiating	63	65.62%	62	98.41%	62	100.00%	0	0%
Supervisory	10	10.42%	10	100.00%	10	100.00%	0	0%
Indicating	3	3.12%	3	100.00%	3	100.00%	0	0%
Totals	96	100%	93	96.88%	89	95.70%	4	4.30%
Certification								
Company: Red Hawk Fire & Security				Building: Hellenic Charter School				
Inspector: Sean Mapp				Contact: Joy Petrakos				
Signed:				Signed:				

Discrepancy Report

Generated by: BuildingReports.com

Building: Hellenic Charter School		Control Panel: 1 - Edwards EST-3		
<i>The Discrepancy Report consolidates each discrepancy listed within the various Testing sections of your Inspection. Discrepancies are listed by Category, and grouped by device type. The description of the problem is provided and where appropriate, code references are listed for your convenience. Any item that was inspected that is listed on the Consumer Product Safety Commission's website and is subject to a recall by the manufacturer is included.</i>				
Device Type	Manufacturer	ModelNumber	Date	Qty
<i>Items listed for Recall by Manufacturer</i>				
No recalled items found during this inspection.				
 ScanID	 Location	 Problem	Address	 Reference
<i>Control</i>				
Battery				
32786646	1st Booster Panel			1
32786647	1st Booster Panel			1
32786643	1st Booster Panel			1
32786644	1st Booster Panel			1

Proposed Solutions Report

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

The Proposed Solution Report provides a solution for each discrepancy listed on the Discrepancy Report. Provide a check mark where indicated to approve repairs listed within the report. Items listed as T/M are available for repair on a Time and Materials basis.

ScanID	Location	Solution	Model #	Cost	Fix
Control					
Battery					
32786646	1st Booster Panel		ISO9001	T/M	<input type="checkbox"/>
32786647	1st Booster Panel		ISO9001	T/M	<input type="checkbox"/>
32786643	1st Booster Panel		DJW12-7	T/M	<input type="checkbox"/>
32786644	1st Booster Panel		BPS-10A	T/M	<input type="checkbox"/>
PO #: (none)				T/M	

Notes & Recommendations

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

The Notes & Recommendations Report details additional inspection notes made by the Inspectors during the course of the building inspection. Notes are grouped by Category.

ScanID	Note	Device Type	Location	Comment
Initiating				
33741090	1	Smoke Detector	1st Special Events Office	
	No access			
33741125	2	Duct Detector	4th RTU- 1 Return Roof	Passed
	very high not accessible			
33741126	3	Duct Detector	4th RTU- 1 Supply Roof	Passed
	very high not accessible			
33741128	4	Duct Detector	4th RTU- 2 Return Roof	Passed
	very high not accessible			
33741129	5	Duct Detector	4th RTU- 2 Supply Roof	Passed
	very high not accessible			

Inspection & Testing

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.

Device Type	Location	Service	Time	Date
Passed				
Control				
Annunciator	1st Main Entrance	Tested	2:18:10 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:27:54 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:27:57 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:28:01 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:28:07 PM	03/04/2019
Communication Line	1st MFACU 718-499-2437	Tested	2:16:24 PM	03/04/2019
Communication Line	1st MFACU 718-499-2443	Tested	2:15:54 PM	03/04/2019
Control Panel	1st Main Office	Tested	2:15:39 PM	03/04/2019
Power Supply	1st Main Office	Tested	10:45:55 AM	03/04/2019
Power Supply	1st Main Office	Tested	10:46:07 AM	03/04/2019
Power Supply	1st Main Office	Tested	10:46:22 AM	03/04/2019
Power Supply	1st Main Office	Tested	2:15:29 PM	03/04/2019
Special Control	1st MFACU	Tested/Cleaned	3:27:44 PM	03/04/2019
Indicating				
Bell	1st MFACU Alarm Bell	Tested	2:18:40 PM	03/04/2019
Bell	1st MFACU Trouble Bell	Tested	2:18:47 PM	03/04/2019
Bell	1st MFACU Water Bell	Tested	2:18:33 PM	03/04/2019
Initiating				
CO Detector	Ground Above Cubicle Suite 6y	Tested	2:25:49 PM	03/04/2019
Duct Detector	4th RTU- 1 Return Roof	Tested	2:21:26 PM	03/04/2019
Duct Detector	4th RTU- 1 Supply Roof	Tested	2:28:06 PM	03/04/2019
Duct Detector	4th RTU- 2 Return Roof	Tested	2:22:39 PM	03/04/2019
Duct Detector	4th RTU- 2 Supply Roof	Tested	2:23:23 PM	03/04/2019
Duct Detector	4th RTU- 3 Return	Tested	3:11:27 PM	03/04/2019
Duct Detector	4th RTU- 3 Supply	Tested	3:07:41 PM	03/04/2019
Heat Detector	Basement Inside Boiler Room	Tested	2:48:29 PM	03/04/2019
Heat Detector	Basement Inside Boiler Room	Tested	2:48:42 PM	03/04/2019
Heat Detector	Basement Inside Fine Pump Room	Tested	2:52:45 PM	03/04/2019
Heat Detector	Basement Inside Kitchen	Tested	2:34:54 PM	03/04/2019
Heat Detector	Basement Inside Kitchen	Tested	2:35:08 PM	03/04/2019
Heat Detector	1st Elevator Lobby	Tested	2:17:56 PM	03/04/2019
Heat Detector	4th Break Room By The Gym	Tested	2:20:41 PM	03/04/2019
Pull Station	Basement Boiler Room Rear Exit	Tested	2:48:17 PM	03/04/2019
Pull Station	Basement Stair A	Tested	2:33:48 PM	03/04/2019
Pull Station	Basement Stair B	Tested	2:43:47 PM	03/04/2019
Pull Station	1st main Entrance	Tested	10:48:00 AM	03/04/2019
Pull Station	1st Main Entrance Lobby	Tested	2:09:39 PM	03/04/2019

Device Type	Location	Service	Time	Date
<i>Passed</i>				
Pull Station	1st Stair A	Tested	2:09:09 PM	03/04/2019
Pull Station	1st Stair B	Tested	2:09:24 PM	03/04/2019
Pull Station	2nd Stair A	Tested	12:19:53 PM	03/04/2019
Pull Station	2nd Stair B	Tested	12:20:51 PM	03/04/2019
Pull Station	2nd Stair C	Tested	12:24:40 PM	03/04/2019
Pull Station	2nd Stair D	Tested	12:23:07 PM	03/04/2019
Pull Station	3rd Stair C	Tested	11:07:25 AM	03/04/2019
Pull Station	3rd Stair D	Tested	11:10:51 AM	03/04/2019
Pull Station	3rd Stair A	Tested	11:04:01 AM	03/04/2019
Pull Station	3rd Stair B	Tested	11:08:58 AM	03/04/2019
Pull Station	4th Storage Stair D by Stage	Tested	10:35:13 AM	03/04/2019
Pull Station	4th Stair A	Tested	10:37:36 AM	03/04/2019
Pull Station	4th Stair C Gym	Tested	10:36:39 AM	03/04/2019
Pull Station	4th Stair D	Tested	10:41:21 AM	03/04/2019
Smoke Detector	Basement Electric Room	Tested/Cleaned	2:41:46 PM	03/04/2019
Smoke Detector	Basement Elevator Mechanical Room	Tested/Cleaned	2:42:53 PM	03/04/2019
Smoke Detector	1st Besides Main FACP	Tested/Cleaned	10:47:00 AM	03/04/2019
Smoke Detector	1st Besides Main Corridor By Double Door	Tested/Cleaned	10:48:52 AM	03/04/2019
Smoke Detector	1st Handicapped Lifted	Tested/Cleaned	2:59:01 PM	03/04/2019
Smoke Detector	1st In Center Stair	Tested/Cleaned	2:14:39 PM	03/04/2019
Smoke Detector	1st North Corridor By Center Stair	Tested/Cleaned	2:13:47 PM	03/04/2019
Smoke Detector	1st Room 105 Fire Shutter	Visually Checked	3:26:36 PM	03/04/2019
Smoke Detector	1st Room 105 Fire Shutter	Visually Checked	3:28:36 PM	03/04/2019
Smoke Detector	2nd By Smoke Fire Door	Tested/Cleaned	12:20:34 PM	03/04/2019
Smoke Detector	2nd By Smoke Fire Door	Tested/Cleaned	12:21:11 PM	03/04/2019
Smoke Detector	2nd Elevator Lobby	Tested/Cleaned	12:21:53 PM	03/04/2019
Smoke Detector	3rd Elevator Lobby	Tested/Cleaned	11:08:22 AM	03/04/2019
Smoke Detector	3rd IT Room	Tested/Cleaned	12:16:34 PM	03/04/2019
Smoke Detector	4th Roof Top Of Stair B	Tested/Cleaned	10:59:33 AM	03/04/2019
Smoke Detector	4th Top Of Stair D	Tested/Cleaned	10:54:20 AM	03/04/2019
Smoke Detector	4th Top Of Stair Stair A	Tested/Cleaned	10:50:09 AM	03/04/2019
Smoke Detector	4th Top Of Stair Stair C	Tested/Cleaned	11:02:07 AM	03/04/2019
Smoke Detector	4th Electrical Room	Tested/Cleaned	10:45:19 AM	03/04/2019
Smoke Detector	4th Elevator Lobby	Tested/Cleaned	10:52:57 AM	03/04/2019
Smoke Detector	4th Top Of Stair D	Tested/Cleaned	10:34:37 AM	03/04/2019
Waterflow Switch	Basement Bypass Valve	Tested	2:52:53 PM	03/04/2019
Waterflow Switch	Basement Bypass Valve	Tested	2:52:58 PM	03/04/2019
Waterflow Switch	Basement Jacky Pump	Tested	2:36:44 PM	03/04/2019
Waterflow Switch	Basement Jacky Pump	Tested	2:36:59 PM	03/04/2019
Waterflow Switch	1st North Stair	Tested	2:26:42 PM	03/04/2019
Waterflow Switch	2nd Floor Stair A	Tested	3:01:49 PM	03/04/2019
Waterflow Switch	3rd Floor	Tested	3:03:19 PM	03/04/2019
Waterflow Switch	4th North Stair	Visually Checked	3:04:17 PM	03/04/2019
Supervisory				
Tamper Switch	Basement Fire Pump Room Main Valve	Tested	2:37:25 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room Main Valve	Tested	2:37:47 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room Main Valve	Tested	2:38:03 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room	Tested	2:36:24 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room	Tested	2:38:25 PM	03/04/2019
Tamper Switch	Basement Fire Pump Room	Tested	2:38:45 PM	03/04/2019

Device Type	Location	Service	Time	Date
<i>Passed</i>				
Tamper Switch	2nd Floor	Tested	3:01:56 PM	03/04/2019
Tamper Switch	2nd North Stair	Tested	2:26:32 PM	03/04/2019
Tamper Switch	3rd Floor	Tested	3:02:31 PM	03/04/2019
Tamper Switch	4th North Stair	Visually Checked	3:04:36 PM	03/04/2019
Device Type	Location	Service	Time	Date
<i>Failed/Other</i>				
Control				
Battery	1st Booster Panel	Tested	3:16:59 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:17:12 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:17:35 PM	03/04/2019
Battery	1st Booster Panel	Tested	3:18:05 PM	03/04/2019
Device Type	Location	Service	Time	Date
<i>Untested</i>				
Control				
Battery	1st MFACU			
Battery	1st MFACU			
Initiating				
Smoke Detector	1st Special Events Office			

Service Summary

Generated by: BuildingReports.com



Building: Hellenic Charter School

The Service Summary section provides an overview of the services performed in this report.

Device Type	Service	Quantity
<i>Failed/Other</i>		
Battery	Tested	4
Total		4
<i>Passed</i>		
Annunciator	Tested	1
Battery	Tested	4
Bell	Tested	3
CO Detector	Tested	1
Communication Line	Tested	2
Control Panel	Tested	1
Duct Detector	Tested	6
Heat Detector	Tested	7
Power Supply	Tested	4
Pull Station	Tested	19
Smoke Detector	Tested/Cleaned	19
Smoke Detector	Visually Checked	2
Special Control	Tested/Cleaned	1
Tamper Switch	Tested	9
Tamper Switch	Visually Checked	1
Waterflow Switch	Tested	7
Waterflow Switch	Visually Checked	1
Total		92
<i>Untested</i>		
Battery		2
Smoke Detector		1
Total		95

Sound and Visual Testing

Generated by: BuildingReports.com

Building: Hellenic Charter School						
<i>The Sound and Visual Testing section lists various points throughout your building where audible and visual alarm notification devices were tested. Any bar-coded audible and visual devices will appear in the Inspection and Testing section of this report. Items in this section are grouped by Passed or Failed/Other. Where specific decibel readings were recorded, they will appear under the ambient and alarm columns. The Voice column indicates whether the Sound Test Point passed the Voice Intelligibility requirements. The STI or Sound Transmission Index is shown if recorded.</i>						
 Location	 Comment	Ambient	Alarm	Intelligibility		Sound Test
		◀ dB	◀ dB	Voice	STI	
<i>Passed</i>						
Sound Test Points						
All Floors	Passed			<input type="checkbox"/>		0001

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Item	Category	% of Inventory	Quantity
Smoke Detector	Initiating	22.92%	22
Battery	Control	10.42%	10
Pull Station	Initiating	19.79%	19
Power Supply	Control	4.17%	4
Control Panel	Control	1.04%	1
Communication Line	Control	2.08%	2
Heat Detector	Initiating	7.29%	7
Annunciator	Control	1.04%	1
Bell	Indicating	3.12%	3
Duct Detector	Initiating	6.25%	6
CO Detector	Initiating	1.04%	1
Tamper Switch	Supervisory	10.42%	10
Waterflow Switch	Initiating	8.33%	8
Special Control	Control	1.04%	1

Type	Qty	Model #	Description	Install Date
<i>In Service - 2 Years to 3 Years</i>				
Ultra Tech				
Battery	2	ISO9001	Sealed Lead Acid	09/30/2016
<i>In Service - 3 Years to 5 Years</i>				
Edwards				
Duct Detector	4	Siga-SD	Photoelectric	08/31/2015
EST				
Duct Detector	2	Siga-SD	Photoelectric	08/31/2015
Smoke Detector	2	Siga2-PS		08/31/2015
Edwards				
Annunciator	1	3-RLCM	LED List	11/11/2014
Bell	1	439D-10AW		11/11/2014
Bell	1	439D-6AW		11/11/2014
Bell	1	439D-8AW		11/11/2014
Heat Detector	1	Siga-HRS	Rate-of-Rise	11/11/2014
Power Supply	4	BPS-10A		11/11/2014
Smoke Detector	1	Siga-PS	Photoelectric	11/11/2014
Smoke Detector	1	Siga2-PS	Photoelectric	11/11/2014
EST				
Heat Detector	1	Siga-HRS		11/11/2014
Heat Detector	5	Siga-HRS	Rate-of-Rise	11/11/2014
Pull Station	19	SIGA-270	Single Action	11/11/2014

Smoke Detector	1	SIGA-270		11/11/2014
Smoke Detector	1	Siga-PS		11/11/2014
Smoke Detector	10	Siga-PS	Photoelectric	11/11/2014
Smoke Detector	6	Siga2-PS	Photoelectric	11/11/2014
FSI				
Special Control	1	Diagram	Riser Diagram	11/11/2014
Lansdale internatio				
Tamper Switch	2	GBT4		11/11/2014
Leoch				
Battery	1	BPS-10A	Sealed Lead Acid	11/11/2014
Battery	5	DJW12-7	Sealed Lead Acid	11/11/2014
Macurco				
CO Detector	1	CM-15A		11/11/2014
Potter Electric				
Tamper Switch	1	OSYSU-2		11/11/2014
Power-Sonic				
Battery	2	PS-12260	Sealed Lead Acid	11/11/2014
System Sensor				
Tamper Switch	3	OSY2		11/11/2014
Waterflow Switch	4	WFD25		11/11/2014
Verizon				
Communication Line	2	POTS		11/11/2014
Victaulic				
Tamper Switch	1	704W		11/11/2014
Tamper Switch	3	705W		11/11/2014
Waterflow Switch	1	Series 705		11/11/2014
Waterflow Switch	1	Series 705ttt		11/11/2014
Waterflow Switch	2	Series 728		11/11/2014
<i>In Service - 5 Years to 10 Years</i>				
Edwards				
Control Panel	1	EST-3		01/06/2014

Zone Address Report

Generated by: BuildingReports.com

Building: Hellenic Charter School

Control Panel: 1 - Edwards EST-3

The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.

Address	Device Type	Location	Type	ScanID
Zone/Circuit: 02				
0001	Smoke Detector	1st Room 105 Fire Shutter		33741267
0002	Smoke Detector	Basement Elevator Mechanical Room	Photoelectric	33741141
0002	Smoke Detector	3rd IT Room	Photoelectric	33742153
0005	Smoke Detector	1st Room 105 Fire Shutter		33741135
0012	Smoke Detector	2nd Elevator Lobby	Photoelectric	32786785
0013	Pull Station	1st Main Entrance Lobby	Single Action	32786774
0016	Smoke Detector	2nd By Smoke Fire Door	Photoelectric	33741130
0017	Smoke Detector	2nd By Smoke Fire Door	Photoelectric	33741131
0020	Smoke Detector	4th Roof Top Of Stair B	Photoelectric	33742146
0024	Smoke Detector	1st Special Events Office	Photoelectric	33741090
0025	Smoke Detector	1st Handicapped Lifted		33741163
0028	Smoke Detector	1st North Corridor By Center Stair	Photoelectric	32786786
0029	Smoke Detector	1st In Center Stair	Photoelectric	33741143
0073	Smoke Detector	Basement Electric Room	Photoelectric	45687801
0132	Tamper Switch	Basement Fire Pump Room		38972940
0133	Tamper Switch	Basement Fire Pump Room Main Valve		38972936
0139	Pull Station	Basement Boiler Room Rear Exit	Single Action	32786778
0141	Tamper Switch	Basement Fire Pump Room Main Valve		38972935
0160	Tamper Switch	Basement Fire Pump Room		38972939
0161	Tamper Switch	Basement Fire Pump Room		38972677
0203	Pull Station	3rd Stair A	Single Action	32786768
0204	Pull Station	3rd Stair B	Single Action	32786767
0205	Pull Station	2nd Stair A	Single Action	32786772
0206	Pull Station	2nd Stair B	Single Action	32786771
0207	Pull Station	1st Stair A	Single Action	32786775
0208	Pull Station	1st Stair B	Single Action	32786779
0209	Pull Station	Basement Stair A	Single Action	32786776
0210	Pull Station	Basement Stair B	Single Action	32786777
0211	Pull Station	3rd Stair C	Single Action	32786766
0212	Pull Station	2nd Stair C	Single Action	32786770
Zone/Circuit: 02-				
0014	Pull Station	1st main Entrance	Single Action	33741151
0023	Smoke Detector	1st Besides Main FACP	Photoelectric	32786789
0027	Smoke Detector	1st Besides Main Corridor By Double Door	Photoelectric	32786788
Zone/Circuit: 03				
	Heat Detector	4th Break Room By The Gym		33742149
0007	Smoke Detector	4th Elevator Lobby	Photoelectric	32786781
0010	Duct Detector	4th RTU- 2 Supply Roof	Photoelectric	33741129

0011	Duct Detector	4th RTU- 1 Return Roof	Photoelectric	33741125
0012	Duct Detector	4th RTU- 2 Return Roof	Photoelectric	33741128
0013	Duct Detector	4th RTU- 1 Supply Roof	Photoelectric	33741126
0014	Duct Detector	4th RTU- 3 Supply	Photoelectric	33742151
0015	Duct Detector	4th RTU- 3 Return	Photoelectric	33742150
0016	Smoke Detector	4th Top Of Stair Stair C	Photoelectric	33742152
0017	Smoke Detector	4th Top Of Stair Stair A	Photoelectric	32786780
0126	Pull Station	2nd Stair D	Single Action	32786773
0127	Pull Station	3rd Stair D	Single Action	32786769
0128	Pull Station	4th Stair C Gym	Single Action	32786764
0131	Tamper Switch	Basement Fire Pump Room Main Valve		38972676
0131	Pull Station	4th Storage Stair D by Stage	Single Action	33742147
Zone/Circuit: 03-				
0005	Smoke Detector	4th Top Of Stair D		33742148
0018	Smoke Detector	4th Electrical Room	Photoelectric	32786782
Zone/Circuit: 2				
0011	Smoke Detector	3rd Elevator Lobby	Photoelectric	32786784
0158	Waterflow Switch	Basement Bypass Valve		38972937
0159	Waterflow Switch	Basement Bypass Valve		38972938
135	Waterflow Switch	2nd Floor Stair A		32786796
136	Tamper Switch	2nd Floor		32786795
137	Waterflow Switch	3rd Floor		32786793
138	Tamper Switch	3rd Floor		32786794
155	Waterflow Switch	1st North Stair		32786797
156	Tamper Switch	2nd North Stair		32786798
162	Waterflow Switch	Basement Jacky Pump		38972934
163	Waterflow Switch	Basement Jacky Pump		38972933
Zone/Circuit: 3				
0005	Smoke Detector	4th Top Of Stair D	Photoelectric	32786783
0129	Pull Station	4th Stair D	Single Action	32786765
0130	Pull Station	4th Stair A	Single Action	32786763
0142	Waterflow Switch	4th North Stair		32786792
0143	Tamper Switch	4th North Stair		32786791

Certificate of Occupancy

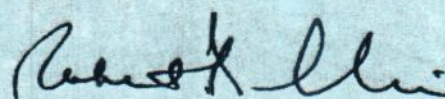
CO Number: 500214261F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Staten Island	Block Number: 01560	Certificate Type: Final
	Address: 1641 RICHMOND AVENUE	Lot Number(s): 15	Effective Date: 07/20/2012
	Building Identification Number (BIN): 5107219	Building Type: Altered	
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1-C	(1968 Code)	
	Building Occupancy Group classification: F-3	(1968 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 2	Height in feet: 30	No. of dwelling units: 0
C.	Fire Protection Equipment: Fire alarm system, Sprinkler system, Fire Suppression system		
D.	Type and number of open spaces: Parking spaces (140), Parking (40000 square feet)		
E.	This Certificate is issued with the following legal limitations None		
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number:

500214261F

Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	B-2 D-2		4	ACCESSORY STORAGE, UTILITY ROOM
OS P		OG			4	OFF STREET PARKING FOR 140 CARS
001	83	100	G D-2		4	CLASSROOMS, ACCESSORY MEETING ROOM, ACCESSORY OFFICES, ACCESSORY KITCHEN
001	400	OG	F-3		4	GYMNASIUM/ACCESSORY STORAGE
001	450	OG	F-4		4	ACCESSORY BANQUET ROOM USE IN GYMNASIUM AREA FOR CHURCH FUNCTIONS
002	175	100	G		4	CLASSROOMS
TWO STORY MASONRY CHURCH COMMUNITY CENTER BUILDING						
END OF SECTION						



Borough Commissioner



Commissioner



Certificate of Occupancy

CO Number: 310136493T002

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Brooklyn	Block Number: 00634	Certificate Type: Temporary
	Address: 224 18TH STREET	Lot Number(s): 34	Effective Date: 07/05/2018
	Building Identification Number (BIN): 3336795	Building Type: Altered	Expiration Date: 10/03/2018
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1	(Prior to 1968 Code)	
	Building Occupancy Group classification: E	(2014/2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 4	Height in feet: 59	No. of dwelling units: 0
C.	Fire Protection Equipment: Fire alarm system, Sprinkler system, Fire Suppression system		
D.	Type and number of open spaces: Parking spaces (10), Parking (1953 square feet)		
E.	This Certificate is issued with the following legal limitations: None		
Outstanding requirements for obtaining Final Certificate of Occupancy:			
There are 11 outstanding requirements. Please refer to BISWeb for further detail.			
Borough Comments:			
OK TO RENEW TCO#2 FOR 90 DAYS AS PREVIOUSLY ISSUED			

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number:

310136493T002

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	6	OG	E		3	ACCESSORY KITCHEN, BOILER ROOM, STORAGE
CEL	190	OG	A-3		3	CAFETERIA
OS P		60	S-2		3	PARKING 10 CARS
ME Z	34	100	E		3	CLASSROOM
001 001 134		60	E		3	CLASSROOMS, OFFICES, LOBBY, LIBRARY.
002 002 254		60	E		3	CLASSROOMS, OFFICES.
003 003 243		60	E		3	CLASSROOMS, OFFICES, NURSE'S ROOM
004	294	100	A-3		3	MULTIPURPOSE SPACE (GYNASIUM, LECTURE HALL) STORAGE/MOVABLE STAGE AREA, STORAGE ROOMS
RO F		40	E		3	STAIR BULKHEAD AND MECHANICAL EQUIPMENT
FIRE DEPARTMENT APPROVAL DATED MARCH 31, 1969 (INTERIOR FIRE ALARM) AND ACCOUNT #C 706735 ISSUED 1968 (FUEL OIL) NO SCENIC ELEMENTS						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

310136493/002 7/17/2018 12:00:58 PM



Entry 2 NYS School Report Card Link

Last updated: 07/18/2019

HELLENIC CLASSICAL CHARTER SCHOOL

1. CHARTER AUTHORIZER (As of June 30th, 2019) NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

https://data.nysed.gov/essa.php?instid=800000058308&year=2018&createreport=1&allchecked=1&OverallStatus=1§ion_1003=1&EMindicators=1&EMcomposite=1&EMgrowth=1&EMcompgrowth=1&EMelp=1&EMprogress=1&EMchronic=1&EMpart=1&staffqual=1&expend=1&38ELA=1&38MATH=1&48SCI=1®ents=1&nyseslat=1&feddata=1



Entry 3 Progress Toward Goals

Created: 07/15/2019 • Last updated: 08/01/2019

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Each year, 75% of kindergarten students who were enrolled at the School on BEDS day will perform at a Level 1 on the rhyme recognition, rhyme generation, syllable clapping, initial consonants, at a Level 2 on the final consonants, blending, segmenting, ABC recognition, writing, spelling, decoding, sight words, and emergent reading strands on the Spring administration of the Fox in a Box early literacy assessment.	Fox in a Box assessment was administered to kindergarten students enrolled in the 2018-2019 school year.	Met	
	Each year, 75% of the 1st grade students who were enrolled on BEDS day			

Academic Goal 2	for two consecutive years will perform at or above a Level 4 on the spelling, decoding, vocabulary, and reading comprehension strands of the Spring administration of the Fox in a Box early literacy assessment.	Fox in a Box assessment was administered to 1st grade students enrolled in the 2018-2019 school year.	Met	
Academic Goal 3	Each year, 75% of the 2nd grade students who were enrolled on BEDS day for two consecutive years will perform at or above a Level 6 on the spelling, decoding, vocabulary, sight words, reading accuracy and reading comprehension strands on the Spring administration of the Fox in a Box early literacy assessment.	Fox in a Box assessment was administered to second grade students enrolled in the 2018-2019 school year.	Met	
Academic Goal 4	Each year, students in grades 2 through 8 who were enrolled in the school for at least two consecutive BEDS dates will average an NCE of 50 on the ITBS Reading Test.	The Iowa Test of the Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2018 and 2019.	Met	
Academic Goal 5	Each year, students in Grades 2 through 8 who were enrolled in the school for at least two consecutive BEDS dates will average an NCE of 50 on the ITBS Math Test.	The Iowa Test of the Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2018-2019.	Met	
				HCCS grade level cohorts did not attain

Academic Goal
6

Each year, grade levels cohorts of students (for Grades 2 and above) will reduce by one-half the gap between their average NCE in the previous Spring administration of the ITBS, a nationally-normed reading test, and NCE of 50 (grade level) in the current Spring. If a grade-level cohorts exceeds an NCE of 50 in the previous year, the cohort is expected to show at least an increase in the current year.

The Iowa Test of Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2018 and 2019.

Not Met

this goal for the 2018-2019 school year in the area of Reading on the ITBS. Grade level cohorts were able to attain an NCE of 50 however, grade level cohorts were unable to attain the goal of reducing by one-half the gap from the previous year's assessment. Our instructional practices and approach to instruction in ELA continue to focus on explicit vocabulary development, reading fluency and reading comprehension. Small group instruction continues to be a practice to help support or enhance student progress in the area of reading and writing . Through interim and cumulative assessment results, instructional leaders and stakeholders analyze data, plan and realign instructional practices to support the academic needs or trends revealed through data analysis. Professional Development is integral to meeting and addressing student ELA progress and the aligning curriculum to address the current trends in data. HCCS has made

				the decision to shift to NWEA assessment for our next charter term.
Academic Goal 7	Each year, grade-level cohorts of students (for Grades 2 and above) will reduce by one-half the gap between their average NCE in the previous Spring administration of the ITBS, a nationally-normed mathematics test, and NCE of 50 (grade level) in the current Spring. If a grade-level cohort exceeds an NCE of 50 in the previous year, the cohort is expected to show at least an increase in the current year,	The Iowa Test of Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2018 and 2019.	Not Met	HCCS grade-level cohorts did not attain this goal for the 2018-2019 school year. Grade-level cohorts exceeded an average NCE of score of 50 or above but were unable to attain the goal of reducing the gap by one-half. Math student proficiency has increased throughout the current charter term, however grade-level cohorts fall short of reducing the gap from year to year. HCCS consistency makes instructional shifts according to trends revealed through data analysis. Instructional practices such as integrating technology with interactive math programs and project- based learning in math remain a focus. Small group instruction in math are structured where teachers or academic service providers explicitly teach strategies, math academic vocabulary, preview upcoming lessons and building student's mathematical fluency to ensure they are meeting individual

				student needs. HCCS has made the decision to shift to NWEA assessment for our next charter term.
Academic Goal 8	<p>Greek Proficiency Goals:</p> <p>Kindergarten: By the end of the school year, students who were enrolled on BEDS days:</p> <ul style="list-style-type: none"> -75% of the students will be able to recognize all Greek Letters in their print form, as measured by a Greek Letter Recognition and Writing Common Assessment. -75% of the students will be able to communicate verbally as measured by the HCCS Greek Verbal Common Assessment. 	The HCCS Greek Assessments in Letter Recognition, Writing and Verbal Common Assessment administered to students in Kindergarten.	Met	
Academic Goal 9	<p>First Grade:</p> <p>By the end of the school year, students who were enrolled on BEDS day for at least two consecutive years:</p> <ul style="list-style-type: none"> -75% of students will be able to write all the Greek alphabet in print, as measured by a Greek Letter Recognition and Writing Common Assessment. -75% of students will perform proficiently in listening, as measured by the HCCS Greek Listening Common Assessment. -75% of students will 	The HCCS Greek Assessments in Letter Recognition, Writing, Listening, Reading and Verbal Common Assessments administered to students in grade 1 for the 2018-2019	Met	

	perform proficiently in reading, as measured by the HCCS Greek Reading Common Assessment. -75% of the students will be able to communicate verbally as measured by the HCCS Greek Verbal Common Assessment.	school year.		
Academic Goal 10	Second through Seventh Grades: By the end of school year, students who were enrolled on BEDS day for at least two consecutive years: -75% of students will perform proficiently in oral, reading, listening and writing skill, as measured by the HCCS Greek Verbal, Reading, Listening, and Writing Common Assessments.	The HCCS Greek Verbal, Reading, Listening and Writing Common Assessments to administered to students in grades 2 through 7 for the 2018-2019 school year.	Met	

2. Do have more academic goals to add? Yes

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
	Eighth Grade: Each year, 100% of			HCCS administration and Greek teachers continue to revise the process and course outline for students who are eligible for the Greek regent.

Academic Goal 11	HCCS Grade 8 students who have been recommended by the Greek department to sit for the NYSED High School Regents exam will pass the Greek Regent Exam with an average passing score of at least 75%.	NYSED High School Greek Regent Exam (LOTE)	Not Met	The effort to increase student proficiency in the Greek language is still addressed through our Greek enrichment program offered to grades 5 through 8 for students who may be eligible to take the regent in June. Results for the regent indicate that students require additional support in the area of writing.
Academic Goal 12	Throughout the charter term, each grade-level cohort of HCCS students will reduce by one-quarter, the gap between the percent at or above Level 3 on the previous year's NYS ELA exam and 75% at or above Level 3 on the current year's NYS ELA exam	NYSED ELA examination administered to students in grades 3 - 8		Data is not yet available.
Academic Goal 13	Throughout the charter term, each grade-level cohort of HCCS students will reduce by one-quarter, the gap between the percent at or above Level 3 on the previous year's NYS Math exam and 75% at or above Level 3 on the current year's NYS Math exam.	NYSED Math examination administered to students in grades 3 - 8.		Data not yet available.
Academic Goal	Each year, the percent of HCCS students performing at or above Level 3 on the NYS ELA exam in each tested grade	NYSED ELA		Data not yet

14	will, in the majority of grades, exceed the average performance of students tested in the same grades of CSD 15.	examination		available.
Academic Goal 15	Each year, the percent of HCCS students performing at or above Level 3 on the NYS Math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of CSD 15.	NYSED Math examination		Data not yet available.
Academic Goal 16	Throughout the course of the charter term, HCCS will show progress towards achieving 75% of its 3rd through 8th graders, who have been enrolled at the school at least two consecutive years, performing at or above a Level 3 on the NYS ELA exam.	NYSED ELA examination		Data not yet available.
Academic Goal 17	Throughout the course of the charter term, HCCS will show progress towards achieving 75% of its 3rd through 8th graders, who have been enrolled at the school at least two consecutive years, performing at or above Level 3 on the NYS Math exam	NYSED Math examination		Data not yet available.
	Throughout the course of the charter term, HCCS will show progress towards			

Academic Goal 18	achieving 75% of its 4th and 8th graders who have been enrolled at the school on BEDS day for at least two consecutive years, performing at or above a Level 3 on the NYS Science exam.	NYS Science examination administered to students in grade 4 and 8.	Met	
Academic Goal 19	Each year, 75% of the Grade 8 students who have taken Algebra I Regent exam with an average passing score of at least 75%	NYS Algebra I Regent administered to students in grade 8	Met	
Academic Goal 20	Each year, 75% of Grade 8 students who are recommended by the Science department to sit for the NYS Earth Science Regent Exam will pass the Regent exam with an average passing score of at least 75%	NYS Earth Science Regent administered to students in grade 8	Not Met	HCCS had 90% of students who were administered the 2019 Earth Science regent passed and 67% of students attained a score of 75% or above. Results indicate students performed well in the performance section of the Earth Science regent. The written/multiple choice section prove to be an area of focus. This indicates to all stakeholders that the realignment of the Earth Science curriculum needs to specifically address this part of the exam. Instructional strategies such as deep driving into regent questions and increasing scientific vocabulary may be essential to increasing student proficiency on this examination.

3. Do have more academic goals to add? Yes

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academ ic Goal 21	AYP: Each year, the School will be deemed "In Good Standing" on the NYS Report Card	NYSED School Report Card	Met	
Academ ic Goal 22				
Academ ic Goal 23				
Academ ic Goal 24				
Academ ic Goal 25				
Academ ic Goal 26				
Academ ic Goal 27				
Academ ic Goal 28				
Academ ic Goal 29				
Academ ic Goal 30				

Academ ic Goal 31				
Academ ic Goal 32				
Academ ic Goal 33				
Academ ic Goal 34				
Academ ic Goal 35				
Academ ic Goal 36				
Academ ic Goal 37				
Academ ic Goal 38				
Academ ic Goal 39				
Academ ic Goal 40				

4. ORGANIZATIONAL GOALS

2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95 percent.	ATS HCCS had an average daily attendance rate of 96.4.	Met	

Org Goal 2	Each year, 95 percent of all students enrolled on the last day of the school year will return the following year.	ATS Discharge Report ATS Roster	Met	
Org Goal 3	Each year, 90 percent of all instructional staff employed during the prior school year will return and/or be asked to return the following school year.	NYSED TEACH BEDS Report Quickbooks Accounting & HR	Met	
Org Goal 4	Each year, parents will express satisfaction with HCCS' program, based on the NYCDOE School Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if at least 50% of the parents participate in the survey.	NYC DOE Survey	Met	
Org Goal 5	Each year, teachers will express satisfaction with HCCS' leadership and professional development opportunities, based on the NYCDOE School Survey in which the school will receive scores of 7.5 or higher in each of the four survey	NYC DOE Survey	Met	

	domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if at least 50% of the teachers participate in the survey.			
Org Goal 6	Each year, students in grades 5 through 8 will express satisfaction with HCCS' staff and programs, based on the NYCDOE School Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if at least 50% or more of the students participate in the survey.	NYC DOE Survey	Met	
Org Goal 7	Each year, student enrollment will be within 15% of full enrollment as defined in the HCCS' charter contract. This will be analyzed annually and monitored bi-monthly.	ATS and The NYC DOE Charter School Vendor Portal	Met	
		HCCS's demographics are a clear reflection of their outreach to District 15. Our diverse student body proves that our		

efforts to recruit ELL's is successful. 66% of our ELL population are of Hispanic origin. Our Hispanic incoming population has increased every year. This is an example of integration over the last charter term. HCCS continues to exemplify equity. HCCS was featured in the Center of NYC Affairs publication, INTEGRATED SCHOOLS IN A SEGREGATED CITY: Ten strategies that have made New York City elementary schools more diverse. HCCS is listed as a replicable model for other schools throughout the city under strategy #9 "create alternative schools with diversity as a mission". p. 21

<https://static1.square-space.com/static/53ee4f0be4b015b9c3690d84/t/5812567b15d5db0f1068e667/1477596798462/Integrated+Schools+in+a+Segregated+City.pdf>

HCCS was mentioned as a school of integration in Politico.

<https://www.politico.com/states/new-york/city-hall/story/2016/10/some-city-schools-serve-as-models-of-integration-study-finds-106725>

HCCS has been nominated as a Blue

Org
Goal 8

• Per the 2010 amendment to the Charter Schools Act, HCCS shall demonstrate good faith efforts to attract, retain and meet or exceed enrollment and retention targets as prescribed by the Board of Regents, through the State Education Department, of students with disabilities, English language learners, and students who are eligible for the free- and reduced-price lunch program.

Ribbon School. See attached.
HCCS has been designated as a Reward School for four consecutive years, (2015.2016.2017.2018) and a Recognition School in 2019.
HCCS was encouraged and asked to replicate their exemplar model by The NYC DOE and NYSED numerous times. HCCS applied for a replication and was approved a second charter by The NYS Board of Regents on December 11, 2018. The new charter school named Hellenic Classical Charter School – Staten Island is scheduled to open September 2019 in NYC’s District 31.
HCCS’s BOT approved an ELL preference for its Lottery Policy in 2015.
HCCS will set aside for ELL’s after siblings in school year 2019-2020.
HCCS will add a preference for SWD.
HCCS continues to have HIGH retention rates of 95% and above.
HCCS backfills in all grades should a seat become available.
During the current school year. October 2018, HCCS enrolled 3 ELL students in

Met

		<p>grades K, 1 & 2. HCCS requested for an enrollment increase for new ELL's. This increase was approved by the DOE during the current renewal. HCCS was a two time recipient of NYSED's Dissemination Grant. The purpose of this grant was to share our best practices with failing district public schools. In an effort to achieve racial equity in our school we are members of the Diverse Charter School Coalition and The NYC DOE District Charter Collaborative. HCCS is a member of NYC Charter Center's ELL and Special Education Consortium. HCCS is a Title 1 school.</p>		
Org Goal 9	<ul style="list-style-type: none"> Each year, HCCS will comply with all applicable laws, rules, regulations, and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act. 	<p>Approved Board of Regents Charter; NYS Portal; Applicable law, rules and regulations; NY Charter Schools Act; NY Freedom of Information Law; NY Open Meetings Law; Federal Individuals with Disabilities Education Act; Family Educational Rights and Privacy Act.</p>	Met	

Org Goal 10	Each year, the HCCS Principal will achieve ratings of Proficient or Distinguished, and an average percentile score of 85% or higher, using the VAL-ED leadership evaluation system, developed at Vanderbilt University.	Val-ED Leadership Evaluation Program HCCS's Principal's overall effectiveness score is 4.89. The performance level is Distinguished and the percentile rank is 99%.	Met	
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add? No

6. FINANCIAL GOALS

2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, HCCS will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	External Audit		Due 11/1/2019
Financial Goal 2	Each year, HCCS will operate on a balanced budget and maintain a stable cash flow.	External Audit		Due 11/1/2019
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add? No

Thank you.



Entry 4 Expenditures per Child

Created: 07/18/2019 • Last updated: 07/30/2019

HELLENIC CLASSICAL CHARTER SCHOOLSection Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:*

Audit Guide available within the portal or on the NYSED website at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	8996315
Line 2: Year End FTE student enrollment	479
Line 3: Divide Line 1 by Line 2	18777

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018-19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	546031
Line 2: Management and General Cost (Column)	937137
Line 3: Sum of Line 1 and Line 2	1483168
Line 5: Divide Line 3 by the Year End FTE student enrollment	3096

Thank you.



Entry 5d Financial Services Contact Information

Last updated: 07/18/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

HELLENIC CLASSICAL CHARTER SCHOOLSection Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Christina Portelos	CPortelos@hccs-nys.org	718-499-0957

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Gus Saliba, PKF	gsaliba@pkfod.com	914-381-8900	0

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2019-20 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

HELLENIC CLASSICAL CHARTER SCHOOL

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,985,958	860,649	-	140,538	988,218	8,975,362
Total Expenses	6,521,605	825,138	-	10,235	448,795	7,805,773
Net Income	464,353	35,511	-	130,302	539,423	1,169,589
Actual Student Enrollment	516	49				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue	CY Per Pupil Rate
District 15	\$16,150.00
Universal PreK	\$10,000.00
School District 3 (Enter Name)	
School District 4 (Enter Name)	
School District 5 (Enter Name)	

6,508,492	524,449	-	22,538	988,218	8,043,696
180,000	-	-	-	-	180,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
6,688,492	524,449	-	22,538	988,218	8,223,696

Special Education Revenue

-	311,700	-	-	-	311,700
---	---------	---	---	---	---------

Grants

Stimulus

Other

96,114	-	-	-	-	96,114
-	-	-	-	-	-

Other State Revenue

40,000	-	-	-	-	40,000
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TOTAL REVENUE FROM STATE SOURCES

6,824,606	836,149	-	22,538	988,218	8,671,510
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	24,500	-	-	-	24,500
149,400	-	-	-	-	149,400
11,952	-	-	-	-	11,952
-	-	-	-	-	-

-	-	-	-	-	-
-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

161,352	24,500	-	-	-	185,852
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	108,000	-	108,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	10,000	-	10,000

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

-	-	-	118,000	-	118,000
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TOTAL REVENUE

6,985,958	860,649	-	140,538	988,218	8,975,362
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Superintendent

Instructional Management

Deans, Directors & Coordinators

1.00	123,793	9,975	-	429	18,796	152,993
1.00	121,371	9,780	-	420	18,428	150,000
1.00	57,238	6,262	-	-	-	63,500

HELLENIC CLASSICAL CHARTER SCHOOL

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

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Actual Student Enrollment	516	49				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Chief of Operations	1.00	56,640	4,564	-	196	8,600	70,000
Dir of Finance & Operations	1.00	101,143	8,150	-	350	15,357	125,000
Administrative Staff	4.00	245,867	19,812	-	851	37,331	303,861
TOTAL ADMINISTRATIVE STAFF	9	706,052	58,543	-	2,247	98,513	865,354
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	-	1,299,100	-	-	-	-	1,299,100
Teachers - SPED	-	-	344,204	-	-	-	344,204
Substitute Teachers	-	99,712	10,908	-	-	-	110,620
Teaching Assistants	-	158,761	17,368	-	-	-	176,129
Specialty Teachers	-	1,457,392	159,438	-	-	-	1,616,830
Aides	3.00	49,358	3,977	-	171	7,494	61,000
Therapists & Counselors	2.00	86,065	9,416	-	-	-	95,481
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	5	3,150,388	545,311	-	171	7,494	3,703,364
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	1.00	29,635	3,242	-	-	-	32,878
Custodian	2.00	87,387	7,042	-	303	13,268	108,000
Security	2.00	94,751	7,635	-	328	14,386	117,100
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	5	211,773	17,919	-	631	27,655	257,978
SUBTOTAL PERSONNEL SERVICE COSTS	19	4,068,213	621,773	-	3,048	133,662	4,826,696
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		345,787	27,863	-	1,197	52,503	427,350
Fringe / Employee Benefits		731,411	58,937	-	2,533	111,054	903,934
Retirement / Pension		-	-	-	-	-	-
TOTAL PAYROLL TAXES AND BENEFITS		1,077,198	86,800	-	3,730	163,556	1,331,284
TOTAL PERSONNEL SERVICE COSTS		5,145,411	708,572	-	6,778	297,218	6,157,980
CONTRACTED SERVICES							
Accounting / Audit		25,083	2,021	-	87	3,809	31,000
Legal		33,984	2,738	-	118	5,160	42,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		83,319	6,714	-	289	12,651	102,972
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		88,534	9,686	-	-	-	98,220
TOTAL CONTRACTED SERVICES		230,921	21,159	-	493	21,619	274,192

SCHOOL OPERATIONS

HELLENIC CLASSICAL CHARTER SCHOOL

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

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Actual Student Enrollment	516	49				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Board Expenses	9,014	986	-	-	-	10,000
Classroom / Teaching Supplies & Materials	40,112	4,388	-	-	-	44,500
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	46,872	5,128	-	-	-	52,000
Supplies & Materials other	4,507	493	-	-	-	5,000
Equipment / Furniture	17,567	1,805	-	14	614	20,000
Telephone	7,913	638	-	27	1,202	9,780
Technology	44,278	4,129	-	86	3,767	52,260
Student Testing & Assessment	28,844	3,156	-	-	-	32,000
Field Trips	1,352	148	-	-	-	1,500
Transportation (student)	40,000	-	-	-	-	40,000
Student Services - other	11,267	1,233	-	-	-	12,500
Office Expense	28,559	2,301	-	99	4,336	35,295
Staff Development	59,994	6,706	-	-	-	66,700
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	9,710	782	-	34	1,474	12,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	5,000	-	-	-	-	5,000
Fundraising	-	-	-	-	-	-
Misc.	9,813	624	-	1	61	10,500
Other	308,283	24,841	-	1,068	46,808	381,000
TOTAL SCHOOL OPERATIONS	673,086	57,358	-	1,329	58,263	790,035
FACILITY OPERATION & MAINTENANCE						
Insurance	55,022	4,434	-	191	8,354	68,000
Janitorial	12,137	978	-	42	1,843	15,000
Building and Land Rent / Lease	235,659	18,989	-	816	35,781	291,246
Repairs & Maintenance	39,907	3,216	-	138	6,059	49,320
Equipment / Furniture	-	-	-	-	-	-
Security	22,656	1,826	-	78	3,440	28,000
Utilities	106,807	8,606	-	370	16,217	132,000
TOTAL FACILITY OPERATION & MAINTENANCE	472,188	38,049	-	1,635	71,695	583,566
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-
TOTAL EXPENSES	6,521,605	825,138	-	10,235	448,795	7,805,773
NET INCOME	464,353	35,511	-	130,302	539,423	1,169,589

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District 15	498	49	547
Universal PreK	18		18
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-

HELLENIC CLASSICAL CHARTER SCHOOL

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,985,958	860,649	-	140,538	988,218	8,975,362
Total Expenses	6,521,605	825,138	-	10,235	448,795	7,805,773
Net Income	464,353	35,511	-	130,302	539,423	1,169,589
Actual Student Enrollment	516	49				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
School District 5 (Enter Name)			-			
TOTAL ENROLLMENT	516	49	565			
REVENUE PER PUPIL	13,539	17,564	-			
EXPENSES PER PUPIL	12,639	16,840	-			

[illegible]

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Charles Capetanakis

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Hellenic Classical Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

CHAIRMAN

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
2018-2019	Employment	DID NOT VOTE, RECUSED FROM DISCUSSION	DENA CAPETANAKIS, SPOUSE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				


Signature

7/12/18
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212.557.7200

Business Address: Davidoff, Hatcher + Citron 605 3rd Ave, N.Y., N.Y. 10158

E-mail Address: cc@dhclegal.com

Home Telephone: 917.282.6106

Home Address: 93 86th St. Brooklyn, NY 11209

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

HARVEY NEWMAN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). SECRETARY, EDUCATION CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes ✓ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes ✓ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.		
- NONE -		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
- NONE -				

Harvey Neuman 7.12.19
Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address: HADAKAMI@yahoo.com

Home Telephone: 212.979.7787

Home Address: 417 GRAND ST., NY., N.Y., 10002

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

NIKOLAOS LEONARDOS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

TREASURER

2. Is the trustee an employee of any school operated by the Education Corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	None	
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Nickolas
Signature

7/15/19
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 718-238-7297

Business Address: 308 84th St. BROOKLYN, NY 11209

E-mail Address: NICKL@dafnons.com

Home Telephone: 718.748.5452

Home Address: 241 84th St., BROOKLYN, NY 11209

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

EFFIE LEKAS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes ✓ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

 Yes ✓ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	<u>NONE</u>
---	-------------

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
			<u>NONE</u>	

Signature Effie Lekas Date July 12, 2019

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 718.997.4520
 Business Address: 65-30 Kissena Blvd., Flushing, NY 11367
 E-mail Address: EffieLekas@hotmail.com
 Home Telephone: 718.423.2738
 Home Address: 56-08 212th St, Bayside Hills, NY 11364

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

GRAZIA R. SVOKOS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
- NONE -			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
- NONE -				

Signature

July 13, 2019

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 201. 230. 3396

Business Address: 633 WHITE PINE ROAD, FRANKLIN LANES, NJ 07417

E-mail Address: grsvokos@gmail.com

Home Telephone: 201. 644. 8007

Home Address: 633 WHITE PINE ROAD, FRANKLIN LANES, NJ 07417

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Nikiforos Mathews

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Hellenic Classical Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212.506.5257

Business Address: 51 West 52nd St., N.Y., N.Y., 10019

E-mail Address: dmathews@orrick.com

Home Telephone: 917.763.8908

Home Address: ~~127 Fifth Street, Stamford, CT 06905~~
45 Bennington Place
New Canaan, CT 06840

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

BASIL DEAN ANGELAKOS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
- NONE -			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
- NONE -				

Dean Angelakos
Signature

7/24/19
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 347.721.5661

Business Address: 5 PENN PLAZA, STE 1928

E-mail Address: DANGELAKOS@CHACOMPANIES.COM

Home Telephone: 212.689.9386

Home Address: 132 E. 35th St., 11G, NY, NY 10011

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

DR. LIANA THEODORATOU

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
- NONE -			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
- NONE -				

Signature Dr. Liana Theodoratos Date 7/24/9

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212.998.3990

Business Address: NYU, N.Y., N.Y., 10003

E-mail Address: hl11@nyu.edu

Home Telephone: 212.998.3990

Home Address: GREENWICH, NY 10003



Entry 8 BOT Table

Last updated: 07/12/2019

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018-19
1	Charles Capetankis cc@dhclegal.com	Chair	Education, Financial, Facilities	Yes	5	07/01/2017	06/30/2020	12
2	Harvey Newman hnewman@thecei-pea.org	Secretary	Education Chair	Yes	5	07/01/2017	06/30/2020	9
3	Nick Leonardos NickL@dafnonas.com	Treasurer	Financial, Facilities	Yes	5	07/01/2017	06/30/2020	11
4	Effie Lekas Effielekas@hotmail.com	Trustee/Member	Education	Yes	5	07/01/2017	06/30/2020	12
5	Grazia Svokos grsvokos@gmail.com	Trustee/Member	Education	Yes	1	02/01/2017	06/30/2020	12
6	Nikiforos Mathews Nmathews@orrick.com	Trustee/Member	Financial, Facilities	Yes	5	07/01/2017	06/30/2020	5 or less

	com							
7	Dean Angelakos Dangelakos@chacompanies.com	Trustee/Member	Financial, Facilities	Yes	4	07/01/2017	06/30/2020	5 or less
8	Dr. Liana Theodorou hlt1@nyu.edu	Trustee/Member	Education	Yes	5	07/01/2017	06/30/2020	5 or less
9								

1a. Are there more than 9 members of the Board of Trustees? No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	8
b.Total Number of Members Added During 2018-19	0
c. Total Number of Members who Departed during 2018-19	0
d.Total Number of members in 2018-19, as set by in Bylaws, Resolution or Minutes	8

3. Number of Board meetings held during 2018-19 12

4. Number of Board meetings scheduled for 2019-20 12

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 07/30/2019

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018-June 2019, which should match the number of meetings held during the 2018-19 school year.

HELLENIC CLASSICAL CHARTER SCHOOL

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?

Yes

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.

<https://www.hccs-nys.org>



Entry 10 Enrollment and Retention of Special Populations

Created: 07/12/2019 • Last updated: 08/01/2019

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018-19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-20.

HELLENIC CLASSICAL CHARTER SCHOOLSection Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018-19	Describe Recruitment Plans in 2019-20
Economically Disadvantaged	HCCS is a Title 1 School with a 59% FRPL. The school continues to extend their outreach by visiting feeder schools and Pre-Kindergarten schools in the community. Each year new and old members of the school's alumni volunteer and work with faculty and administration to disseminate materials such as the school brochure, applications, calendar and contact information. HCCS continues to advertise in local newspapers throughout the year. This marketing initiative helps target and recruit students eligible for FRPL, ELL's and Students with Disabilities. The school announces three open house sessions during the months of December, February and March. There are multi-lingual staff members present at the open house events to assist with translations as needed regarding but not limited to information about the school, information on how to apply to the school and contact information for the school for stakeholders to reach out to with further questions that are accessible to parents.	HCCS will continue to demonstrate their best practice efforts to recruit economically disadvantaged students for 2019-2020.
	The Hellenic Classical Charter School actively and deliberately continues to recruit, identify and accept English Language Learners. The school's administration and school board	

recognizes that this is a challenge especially when it is competing with District 15. Because of this and limited space at the school, HCCS requested for an enrollment increase. In addition, in its current charter term, HCCS added a lottery preference for English Language Learners and have seen ELL numbers increase over the last charter term.

In its efforts to increase its ELL population, HCCS continues to:

- Backfill. As a result, 3 ELL students were accepted and enrolled in October 2018 in grades Kindergarten, 1 & 2.
- Reach out to early childhood centers, daycares Pre-K and Head Start programs.
- HCCS continues to advertise the school in local foreign-language media (e.g. newspaper, radio), host targeted informational sessions for non-English speaking students in multiple languages, and provide recruitment materials in multiple languages (i.e. handouts, website) that highlight unique services offered for ELL students.
- HCCS discusses in detail the application process with the lottery preference of students whose English is their second language during its open house events and private tours.
- In school year 2017-18, HCCS had 4% ELL students (22 students) vs District 15's 7%.
- Comparison with neighboring schools: HCCS's 5% ELL population to neighboring schools such as New Voices' 2% ELL population and MS51's 2% ELL population.
- In school year 2018-19, HCCS's ELL percentage increased to 5%.
- In school year 2017-18 a total of 20 students were eligible for the NYSESLAT. 11 of those students scored proficient on the 2018 NYSESLAT (Commanding).
- These 11 students are eligible for 2-3 years of ELL services.

Recruitment efforts for ELL's :

- For school year 2018-19, 29 incoming kindergarten student applications indicated they were English Language Learners.
- Upon acceptance and registration- it was indicated on the Home Language Survey the 27 students were "ELL's".

The Hellenic Classical Charter School will continue to actively recruit, identify and accept English Language Learners.

	<ul style="list-style-type: none"> • In September, after the parent interview process, our ELL teacher officially identified 7 students as eligible for the NYSITELL. • 6 out of the 7 students are identified as ELL students (one of the students scored proficient on the NYSITELL, making them ineligible for services). • HCCS currently has 26 ELL students for school year 2018-19. 	
Students with Disabilities	<p>The Hellenic Classical Charter School is a lottery school with limited space in all grades however makes every effort during their application process to identify and recruit new Students with Disabilities and English Language Learners. HCCS's SWD percent has increased over its charter term and during the current lottery, HCCS added 16 new students with disabilities bringing their total number of students to 70 vs 54 from last school year. HCCS also increased their student enrollment by 18 students to create additional room for students with disabilities and English Language Learners. HCCS added a lottery preference for Students with Disabilities and a set aside preference for English Language Learners. HCCS continues to advertise in local newspapers throughout the year. This marketing initiative helps target and recruit students eligible for FRPL, ELL's and Students with Disabilities. The school announces three open house sessions during the months of December, February and March. There are multi lingual staff members present at the open house events to assist with translations as needed regarding but not limited to information about the school, information on how to apply to the school and contact information for the school for stakeholders to reach out to with further questions that are accessible to parents.</p>	<p>The Hellenic Classical Charter School will continue to demonstrate their best practice efforts to recruit Students with Disabilities for 2019-2020.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018-19	Describe Retention Plans in 2019-20
	<p>HCCS creates positive family relationships through their many celebrations throughout the school year. HCCS is known for their open door policy where all families feel</p>	

Economically Disadvantaged	comfortable to come in and discuss anything they need with their child's teacher and or the administration. HCCS hosts parent and student orientations, offers free meals and snacks through the NYC Food Services, offers a free after school program for middle school students and free tutoring for struggling students. HCCS also offers free tutoring for specialized high school exams.	The Hellenic Classical Charter School will continue to demonstrate their best practice efforts to retain economically disadvantaged students for 2019-2020.
English Language Learners/Multilingual Learners	The Hellenic Classical Charter School's certified ELL and Special Education teachers and coordinators continue to work together to meet the needs of their SWD and ELL population. The team receives comprehensive professional development and training. HCCS is members of the NYC Special Education and English Language Learner Collaborative. Teachers receive training in best practices and programs such as Orton Gillingham and Wilson Reading Systems. HCCS continues to have strong and effective partnerships with their ELL and SWD families. The team communicates with the families throughout the school year to ensure students academic achievement. HCCS teachers collaborate weekly during common planning times to develop curriculum for all learners in the classroom.	The Hellenic Classical Charter School will continue to demonstrate their best practice efforts to retain and increase their ELL student population for 2019-2020.
Students with Disabilities	HCCS works collaboratively with the Committee of Special Education (CSE) to inform and educate parents about the services, settings and special program features available at the school. HCCS has developed a strong team of certified Special Education and ELL teachers who receive extensive and comprehensive professional development and training to meet the needs of their special education and ELL population. HCCS continues to be members of the NYC Special Education and English Language Learner Collaborative. In addition, Teachers receive training in best practices and programs such as Orton Gillingham and Wilson Reading Systems. HCCS continues to have strong and effective partnerships with their ELL and SWD families. The team communicates with the families throughout the school year to ensure students academic achievement. HCCS teachers collaborate weekly during common planning times to develop	The Hellenic Classical Charter School will continue to demonstrate their best practice efforts to recruit and increase their SWD population for 2019-2020.

curriculum for all learners in the classroom. HCCS offers teachers academic and behavioral support. Preventive planning of disciplinary practices, high quality staff training and continued professional development. HCCS has student, family orientations and many family events. HCCS has an overall welcoming family oriented culture that creates a positive environment to ensure effective learning growth.



Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 07/12/2019

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 - 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 - 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 - 6/30/19	FTE of Classroom Teachers on 6/30/19

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 - 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 - 6/30/19	FTE Administrators Added in New Positions 7/1/18 - 6/30/19	FTE Administrative Positions on 6/30/19
	3	0	0	0	3

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher’s advancement up the ladder to a leadership position within the network or an administrator’s movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable
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Thank you



Entry 12 Uncertified Teachers

Created: 07/18/2019 • Last updated: 07/24/2019

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-19)	9
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-19)	9
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-19)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-19)	9

FTE Count of All Uncertified Teachers as of 6/30/19 9

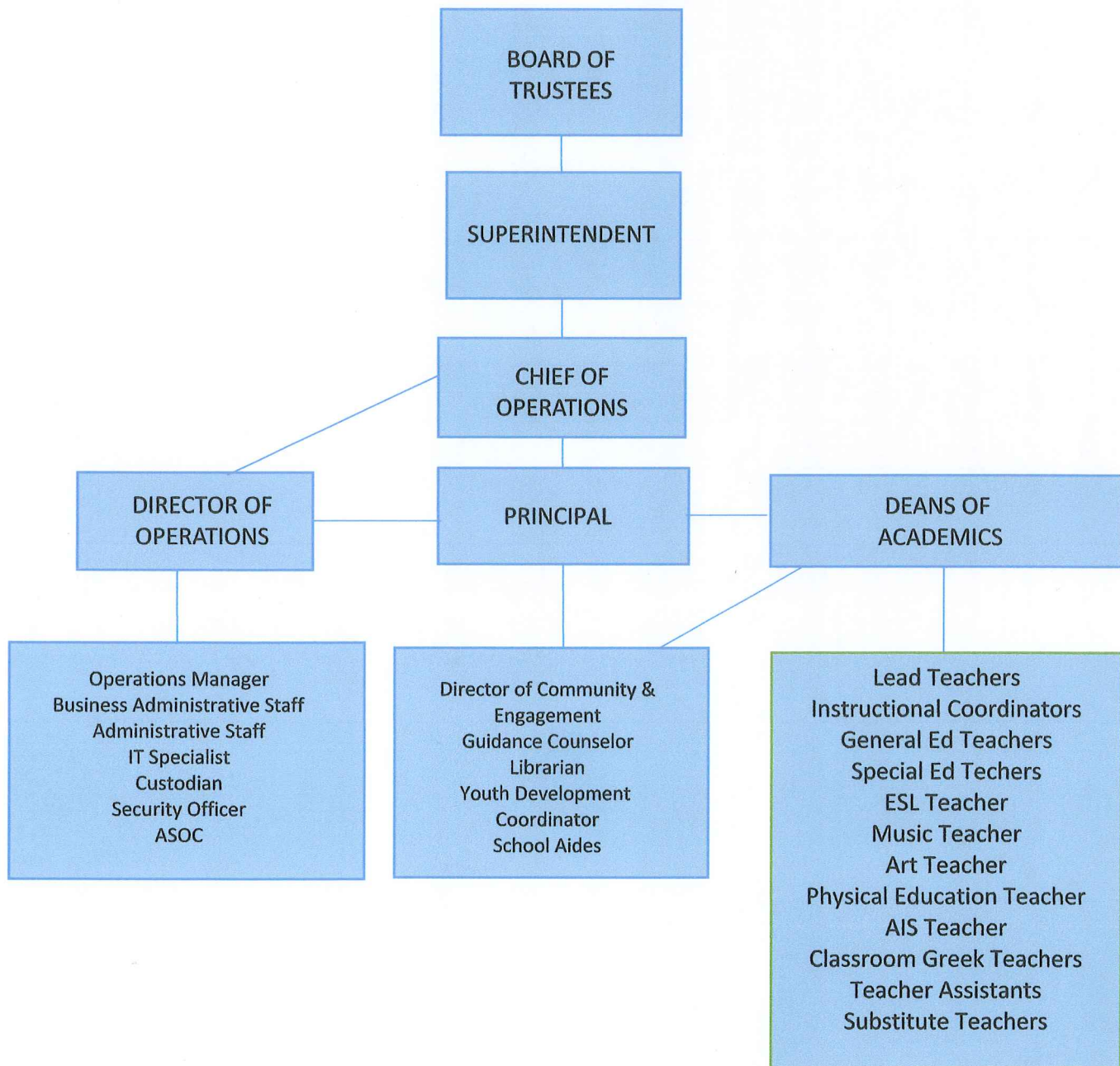
FTE Count of All Certified Teachers as of 6/30/19 36

Thank you.



Hellenic Classical Charter School (HCCS)
Park Slope (PS), est. 2005
Staten Island (SI), est. 2019

Organizational Chart





HELLENIC CLASSICAL CHARTER SCHOOL

KNOWLEDGE | WISDOM | TRUTH

HCCS-Park Slope - School Calendar - 2019-2020

Christina Tettonis
Principal

Joy Petrakos
Director of Operations

Natasha Caban
Assistant Principal

2019

Wednesday, August 28	All Staff returns – 8:30 am
Monday, September 2	School Closed for Labor Day
Wednesday, September 4	Kindergarten Orientation- 9:30 am Pre-Kindergarten Orientation –12:00 pm 6 th Grade Orientation – 2:00 pm
Thursday, September 5	First Day of School – all students Pre-Kindergarten Dismissal -10:30 am Kindergarten Dismissal - 11:30 am
Friday, September 6	Second Day of School – all students Pre-Kindergarten Dismissal -11:30 am Kindergarten Dismissal - 3:30 pm
Monday, September 30 & Tuesday, October 1	School Closed for Rosh Hashanah
Wednesday, October 9	School Closed for Yom Kippur
Monday, October 14	School Closed for Columbus Day
Tuesday, November 5	Half-Day of School for students Professional Development for staff
Monday, November 11	School Closed for Veterans Day
Thursday, November 28 & Friday, November 29	School Closed for Thanksgiving
Friday, December 20	Half-Day of School for students
Monday, December 23 – Wednesday, January 1	School Closed for Winter Recess
<u>2020</u>	
Thursday, January 2	Students return to school
Monday, January 20	School Closed for Dr. M. Luther King, Jr. Day
Monday, February 17 - Friday, February 21	School Closed for Midwinter Recess
Thursday, April 9 – Friday, April 17	School Closed for Spring Recess
Monday, May 25	School Closed for Memorial Day
Thursday, June 4	Half-Day of School for students Professional Development for staff
Friday, June 26	Last day of school for all students