



## HELLENIC CLASSICAL CHARTER SCHOOL

### Admissions & Lottery Information Sheet

- Application deadline: 5pm on Wednesday, April 1, 2020. You may submit the application by: emailing to [OfficePS@hccs-nys.org](mailto:OfficePS@hccs-nys.org), fax (718) 499-0959, hand deliver or mail to school: 646 5<sup>th</sup> Avenue, Brooklyn, NY, 11215.
- Lottery Date: Tuesday, April 7, 2020 at 2:00pm (open to the public)
- Preferences: HCCS grants first enrollment preference to siblings of current students during the enrollment period. Next preferences are to English language learners and students with special needs, children of employees, students living in District 15 and lastly all other students residing in NYC.
- If the school is over-subscribed at the end of the enrollment period, then all the applications go into the lottery.
- The lottery is a system of random selection of applications that identifies students for enrollment and generates the school's waiting list. During the lottery process all completed and accepted applications submitted during the enrollment period are publicly drawn in random order until capacity is reached and the remainder is placed on the waiting list. The waiting list ranks applications that were submitted during the enrollment period. These applicants are identified by number and by grade. As spaces become available at the school, they are offered to the applicants in the order of placement on the waiting list.
- HCCS arranges their waiting list by lottery results, or HCCS places applications received by the deadline in order of their submission on a waiting list and then all other applications should be placed after them in order of their submission on that waiting list.
- HCCS will maintain a current waiting list in the main office.
- Charter schools are required to include special needs students in its regular lottery.
- Pre-K matriculation into Kindergarten: HCCS Pre-K students maintain a continuous enrollment at the school. They do not need to reapply for Kindergarten.
- If a parent submits applications for siblings within the enrollment period, if one of the siblings is chosen in the lottery, the other siblings may be enrolled as long as a slot is available in the siblings' grade levels. If there is no slot available for the sibling, the sibling moves up to number one on the waiting list.
- The lottery is conducted for every grade and for every space available during the enrollment period.
- HCCS's waiting list is only valid for one school year. HCCS must begin a new "enrollment-lottery-waiting list" process each school year.

For further information please call the school office at (718) 499-0957 & press 1 or email the Chief of Operations, Joy Petrakos @ [Joy.Petrakos@hccs-nys.org](mailto:Joy.Petrakos@hccs-nys.org). Thank you ☺